

**REQUEST FOR QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT & INSPECTION SERVICES
FOR
RENTON BRIDGE PROJECTS 2017**

The City of Renton (City), in accordance with the WSDOT Local Agency Guidelines (last published edition April 2016) and Chapter 39.80 RCW, is soliciting statements of qualifications from consultants for the projects listed below. The City is seeking consultants with experience in the construction management and inspection of bridge replacement, rehabilitation and/or repair projects, with offices located in the State of Washington and licensed to do business and practice engineering in the State of Washington. Interested consultants must submit Statements of Qualifications (SOQs) as outlined below.

Project Descriptions

NE 31st Street Bridge Replacement Project – Federal Aid No.: BROS-1070(009)

The City is planning to replace the NE 31st St Bridge (Renton-23) with a new bridge in summer 2017. The existing bridge is structurally deficient with a sufficient rating of 27 and spans over May Creek. The City has secured Federal Highway Administration (FHWA) Bridge Replacement Funding for engineering design, environmental permitting, right-of-way (ROW) acquisition, construction management and construction. The City anticipates advertising the project for bids in the second quarter of 2017. Construction duration is anticipated to be approximately four (4) to six (6) months.

N 27th Place Bridge Scour Repair Project – Federal Aid No.: BHOS-1070(010)

The City is planning to repair scour damage to the N 27th Place Bridge (Renton-30) in summer 2017. The existing culvert is structurally deficient with a scour code of 2 and spans over Kennydale Creek. The City has secured Federal Highway Administration (FHWA) Bridge Rehabilitation Funding for engineering design, environmental permitting, right-of-way (ROW) acquisition, construction management and construction. The City anticipates advertising the project for bids in the second quarter of 2017. Construction duration is anticipated to be approximately two (2) to four (4) months.

Scope of Work

The City intends to select one firm to provide Construction Management and Inspection Services for both projects. Since these are separately funded projects, if the City selects one firm for both projects, the City intends to enter into a separate contract for each project.

Under the direction of the City's Project Manager, the selected consultant will provide the following:

- Review bid documents (e.g. bid items, bid quantities, measurement and payment specifications),
- Construction management, inspection and record keeping services in conformance with the Washington State Department of Transportation (WSDOT) Local Agency Guidelines (LAG), Standard Specifications and City of Renton requirements.

Construction support activities provided by others

The following activities will be provided by others, contracted separately with the City:

- Engineering support during construction will be provided by the Engineer of Record.
- Environmental monitoring of the Contractor's construction activities for compliance with all regulatory, environmental and permit requirements (e.g. NPDES Construction Permit) will be provided by the City's environmental consultant.
- Given the FHWA funding source and associated certification requirements for materials testing laboratories, the City intends to utilize the King County Materials Testing Laboratory for materials testing on these projects.

Evaluation Criteria

Each consultant interviewed will be evaluated and ranked based on the following criteria:

1. Project Team
2. Project Experience
3. Project Delivery
4. Post Construction Audits
5. Clarity of SOQ

Information to be provided in Statement of Qualifications (SOQ)

In addition to the items listed below, submittals from consulting firms must include the firm name; phone and fax numbers; name and e-mail address for Principle-in-Charge and proposed Construction Manager; disciplines provided by the firm and total number of employees within Washington State. Similar information shall be provided for any sub-consultants. A Submittal Information Form must be completed and attached to the SOQ for the prime consultant and each sub-consultant. Refer to WSDOT Local Agency Guidelines, Chapter 31, Appendix 31.72(a) and (b) for the forms.

Project Team: (20 points, max)

The following information must be provided for each team member proposed for this project.

1. Name, current title with firm and current home office location
2. Total years of experience in industry, total years of experience with firm
3. Professional licenses, training certificates
4. Position proposed for this project and availability in 2017

Project Experience: (30 points, max)

Firm and team members must have demonstrated experience in each of the following categories for FHWA funded bridge repair, rehabilitation and/or replacement projects that have been completed in the State of Washington, within the past five (5) years:

1. Construction management and inspection services for FHWA funded transportation projects that include bridge repair, rehabilitation, replacement and/or new construction.
2. Record keeping and documentation services for FHWA funded transportation projects that include bridge repair, rehabilitation, replacement and/or new construction.

Provide a list of no more than three (3) projects that demonstrate the firm's and proposed team members' capabilities for the areas listed above. Provide a brief description for each project, along with a brief summary of the role(s) each team member had in the project(s). Projects should only be included if one or more team members, especially resident engineer(s) and documentation specialist(s), contributed to the project.

Project Delivery: (20 points, max)

For each project listed in the “Project Experience” section above, provide the following information:

1. Successful bid amount and final cost of construction. If the final construction cost was not within the successful bid amount, provide a brief explanation.
2. List the number of working days specified in the original construction contract and actual number of working days utilized upon completion. If the of number of working days differ, provide a brief explanation for the difference.

Post Construction Audits: (20 points, max)

Describe the firm’s role in the success of each project listed for the “Project Experience” section above, including passage of WSDOT Project Management Review (PMR) and Federal Highway Administration (FHWA) audits.

1. Provide PMR and FHWA audit results for each project, as applicable. If no audits were performed on any of the projects listed, state this and provide a brief explanation.
2. Provide an explanation if audits resulted in findings.

Clarity of SOQ: (10 points, max)

The SOQ must contain all of the required information, organized in a clear manner on four (4) single-sided pages or less, excluding covers, section dividers, cover letter (single page), resumes and “Submittal Information Form(s)”. The font shall be no smaller than 11-point. In addition, a brochure describing the firm may accompany the SOQ.

Selection Process

After the SOQ’s have been evaluated, the highest ranked firms will be asked to submit a list of references and will be interviewed. All firms submitting SOQ’s will be notified in writing as to their status in the selection process. Final selection of the most qualified firm will be made based upon the written SOQ’s, reference responses and interviews.

The City will notify the selected firm in writing, meet with the consultant to reach a complete and mutual understanding of the scope of services, and begin contract negotiations based on the level of effort deemed appropriate for the project. If a satisfactory contract cannot be negotiated, the City will terminate the negotiations with that firm and attempt to negotiate a contract with the next most qualified firm. The process will continue until an agreement is reached or the search is terminated.

Submittal

Please submit one (1) original and four (4) individually bound copies of the SOQ, along with one (1) compact disk (CD) with an electronic version in PDF format. The submittals are to be delivered to the address below. Submittals are due Friday, November 18, 2016, no later than 5:00 p.m. (PST). No submittals will be accepted after that date and time. The City will not be liable for delays in delivery of submittals due to handling by the US Postal Service or any other type of delivery service. Faxed or e-mailed submittals will not be accepted.

Address submittals to:

Renton City Clerk’s Office
Renton City Hall – 7th Floor
1055 S Grady Way
Renton, WA 98057-3232
ATTN: Derek Akesson
RE: Renton Bridge Projects 2017

Any questions regarding the selection process and/or the technical aspects of the project should be e-mailed to Derek Akesson at dakesson@rentonwa.gov. Please write "Renton Bridge Projects 2017" in the subject line. Any questions submitted within one (1) business day of the scheduled interview date may not be addressed.

Title VI Statement

The City of Renton, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all applicants that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises, as defined at 49 CFR Part 23, will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Terms and Conditions

The City may, at its sole discretion, cancel this selection process, issue a new Request For Qualifications (RFQ), reject any or all Statements of Qualifications (SOQ), seek or obtain data from any source that has the potential to improve the understanding and evaluation of the responses to this RFQ, seek and receive clarifications to an SOQ and waive any deficiencies, irregularities or technicalities in considering and evaluating the SOQ's.

This selection process does not commit the City to enter into a contract. The City assumes no obligations, responsibilities and liabilities, fiscal or otherwise, to reimburse all or part of the costs incurred by the parties responding to this invitation. All such costs shall be borne solely by each respondent.

Any materials submitted to the City for this selection process shall become the property of the City and will not be returned. All submitted materials are deemed public records as defined in the RCW 42.17.250 to 42.17.340.