

City of Renton - Renton Municipal Airport
REQUEST FOR QUALIFICATIONS (RFQ)

Non Directional Beacon (NDB) Maintenance and Inspection Support Project

The City of Renton ("City") is soliciting qualifications from consulting firms to provide professional services supporting the maintenance and inspection of the NDB at Renton Municipal Airport – Clayton Scott Field.

Interested firms should either mail or drop off two (2) bound copies of their qualifications before 4:00 p.m. on Friday, January 13, 2017, to the City Clerk located on the 7th floor of City Hall, 1055 South Grady Way, Renton, Washington, 98057. Questions regarding this solicitation should be directed to Harry Barrett Jr., Assistant Airport Manager, by email only at hbarrett@rentonwa.gov before Friday, January 6, 2017.

PROJECT DESCRIPTION

The Renton Municipal Airport (RNT) has a NDB installed on the airfield. The consultant shall provide support for periodic maintenance and inspection of the NDB as required by the Federal Aviation Administration (FAA).

SCOPE OF WORK

Consultant shall provide technical expertise in support of the periodic maintenance and inspection of the NDB as required by the FAA.

RFQ ELEMENTS

Each submission is limited to a maximum of fifteen (15) single-sided pages and should include:

1. Name and contact information for the firm;
2. Name, contact information, and years of experience in NDB operations for the individual assigned to this task;
3. A description of other NDB facilities the firm has experience with;
4. Valid Federal Communications Commission (FCC) General Radio Operator License (GROL) associated with the individual assigned to this task;
5. Valid NDB license associated with the individual assigned to this task; and
6. Any other documentation verifying that the individual assigned to this task has been trained on NDB operations and maintenance.

SELECTION PROCESS

A committee of City personnel will evaluate and score the proposals per the following criteria:

1. Breadth of experience working on NDB facilities (40 pts)
2. Years of experience working with NDBs (10 pts)
3. Demonstration of proper licensing to complete this work (40 pts)

4. Responsiveness to solicitation (all RFQ elements provided) (10 pts)

Following evaluation of the submissions, the City may elect to interview up to the two (2) of the prospective consultants. Those firms selected for interview will have the opportunity to present their past experience working with NDB facilities.

TERMS AND CONDITIONS

The City of Renton reserves the right to reject any and all submissions and to waive irregularities and informalities in the submittal and evaluation process. This solicitation for Consultant Services does not obligate the City of Renton to pay any costs incurred by respondents in the preparation and submission of the proposal. This solicitation does not obligate the City of Renton to accept or contract for any expressed or implied services. Furthermore, the City of Renton reserves the right to award the contract to the next most qualified Consultant if the selected Consultant does not execute a contract within thirty (30) days after the award of the proposal.

Disadvantaged, minority, and women-owned consultant firms are encouraged to respond.

Persons with disabilities may request this information be prepared and supplied in alternate forms.

The City of Renton in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all interested consultants that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit statements of qualifications in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

END OF DOCUMENT

Jason A. Seth, CMC
City Clerk

Published: Daily Journal of Commerce

December 19, 2016