## CITY OF RENTON - PARKS AND RECREATION DEPARTMENT

## **Veterans Memorial Park Policy**



- 1. The Veterans Memorial Park facility is identified as a Monument.
- 2. This facility is excluded from the current Park Memorials and Plaque Policy.
- 3. Dedication tiles (6" x 6") will recognize veterans who honorably served the United States of America in one of the recognized branches of the United States military.
- 4. Each 6" x 6" tile recognizes one individual.
- 5. Individuals being recognized must have an assigned DD214 or DN204 number or other acceptable verification of service.
- 6. It is not required that the individual being recognized be a City of Renton resident.
- 7. Tile Application Forms shall be completed and submitted for approval and installed as space allows.
- 8. Groups or group tiles are not allowed.
- 9. Graphics are not allowed on the tiles.
- 10. Each 6" x 6" tile has three (3) lines with a maximum of sixteen (16) spaces per line.
- 11. Information on the tiles will be generally limited to any combination of the following information: the individual's name (typically the birth name), branch of service, rank, medals and honors, and dates of service.
- 12. The engraving for tiles purchased will be done on-site on a quarterly or semi-annual basis, depending upon the quantity of engravings to be performed.
- 13. All tiles become the property of the City and are subject to the laws, policies and procedures that govern all City property.
- 14. The 6" x 6" dedication tiles will be the only type of recognition at the Veterans Memorial Park, with the exception of the following: WWI Plaque, Park Dedication Plaque, and the Major Donor Tile.
- 15. Monetary contributions will be accepted. Significant monetary contributions are those contributions of \$1,000 and above.
- 16. The names of those individuals and corporations making significant monetary contributions will be identified on the Major Donor Tile to be installed at a designated location on the wall.
- 17. The Parks and Recreation Department will maintain the tiles at a level that is within the reasonable scope of current park operations and consistent with the maintenance of other similar park properties.
- 18. No other form of dedication items will be accepted, including, but not limited to, benches, trees, drinking fountains, flagpoles, trash receptacles, etc.