



Service Address:

Property Type: Residential Commercial/Multi-Family

Closing/Sale Date: King County Recording No.:

Requested Action for this address:

- I **purchased** this property. Open an account in my name.
- Property is **sold**. Close account /send final bill.

Please submit this form once the sales transaction has closed and recorded on the King County Recorder's office website. We will transfer the account, effective on the closing date, when we can confirm the sale of the property with King County. Once an account is created for a new property owner, we will send you a letter and/or email with your account number and other valuable information. Your new account number will allow you to set up on-line access at www.rentonwa.gov/ub to view and manage your account.

New Property Owner Information

Owner(s) Name:

Mailing Address:

Number/Street City/State/Zip

Email: Daytime Phone No.

Seller Forwarding Information

Seller Name:

Forwarding Address:

Number/Street City/State/Zip

NOTE: The Revised Code of Washington provides that water, sewer and garbage charges are lienable services against the property served. As the new owner you may become liable for any unpaid charges not paid by the previous owner. The City will send a final bill to the seller. If, after 60 days the bill remains unpaid, the City will transfer these unpaid charges to the account of the new owner.