

Email To:ub@rentonwa.gov
or mail to:

City of Renton
Utility Billing
1055 S. Grady Way
Renton, WA 98057

FEE WAIVER/ADJUSTMENT REQUEST FORM



Account No.:

Date:

Service Address:

Amount of Fee:

Date Fee Charged:

Returned Item Fees are non-refundable.

Description of Fee:

I am requesting a waiver of the fee described above for the following reason(s):

Attach documentation if applicable

Eligibility for fee waivers

- Fees are not waived lightly or on a regular basis since they represent an expense to the City. All requests for fee waiver or adjustment must include a Fee Waiver/Adjustment Request Form accompanied by supporting documentation if applicable to demonstrate eligibility for the requested fee waiver or adjustment.
- Disconnection of service fees (Shut Off Fees) will not be waived unless an error was made by staff or the ratepayer can demonstrate a serious financial hardship.
- Returned item fees will not be waived unless a ratepayer can demonstrate fraudulent activity on the bank card/account used that required closure of the affected account.
- *Approval of Fee waiver/adjustment requests is not guaranteed.*

Signature:

Owner Tenant

Customer Signature

Print Name:

Email:

Office Use Only:

Approved Denied

_____ Date: ____ / ____ / ____
Authorized Signature