

## Renton Business License Application

**Annual License Fee: \$150.00 - After July 1st, \$75.00**



**FILL OUT THIS FORM COMPLETELY (INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED)**

Check all that apply:      In City Business      Outside City Business (Business located in another city, but entering Renton to engage in business)

New Business     
  Additional Location     
  Location Change     
  New Ownership     
  Name Change

LEGAL ENTITY NAME		WA STATE UBI#	
BUSINESS OR TRADE NAME (DBA)		BUSINESS PHONE	
PHYSICAL ADDRESS OF BUSINESS			
MAILING ADDRESS OF BUSINESS      Check if same as physical address			
BUSINESS LICENSE CONTACT NAME	PHONE	EMAIL ADDRESS	
TAX CONTACT NAME	PHONE	EMAIL ADDRESS	
LOCAL EMERGENCY CONTACT (OTHER THAN ABOVE OR OWNER)	PHONE	EMAIL ADDRESS	
<b>BUSINESS ENTITY TYPE</b>			
Individual / Sole Proprietorship		Corporation	Partnership      LLC      Non-Profit 501      Government Entity
<small>(Must provide copy of 501 IRS Ltr)</small>			
FIRST ACTIVITY DATE IN RENTON	PROJECTED ANNUAL REVENUE IN RENTON \$		NUMBER OF EMPLOYEES
<b>NATURE OF BUSINESS (CHECK ALL THAT APPLY)</b> Retail                      Manufacturing-Extracting Service                      Utility Wholesale                      Gambling (Pull Tabs / Card Games) Printing/Publishing              Charging Admission for Events/Shows Door to Door Sales              Mobile Food Vendor MWBE Certified              Other		DETAILED DESCRIPTION OF PRINCIPAL BUSINESS ACTIVITY IN RENTON	

I hereby swear or affirm that the statements and information furnished by me on this application are, to my knowledge, accurate, true and complete. I acknowledge these statements and information are public records that may be available for public inspection pursuant to RCW 42-56, the Public Records Act, and that any inaccurate, false, or incomplete statement may be a crime under the RCW and/or RMC, punishable under RCW 9.92 and/or RMC 1-3-1

APPLICANT'S SIGNATURE		PRINT NAME	TITLE	
E-MAIL		PHONE #	DATE SIGNED	
<b>FOR OFFICE USE ONLY</b>				
Date	Amount Paid	Payment Type	NAICS	Registration #

WILL YOUR BUSINESS HAVE ANY OF THE FOLLOWING (check all that apply)	
<input type="checkbox"/> <b>Will there be customers on premise</b> If so, how many per week? _____ <b>Remodeling or alterations</b> <b>Additional Parking</b> <b>Exterior Storage</b>	<input type="checkbox"/> <b>Will Your business have shopping carts?</b> If so how many? _____ <b>Fire Alarm</b> <b>Sprinkler System</b> <b>Flammable Materials</b>

CHECK & COMPLETE	SOLE - PROPRIETOR	OWNER'S LAST NAME	FIRST NAME	E-MAIL
		SPOUSE'S LAST NAME	FIRST NAME	E-MAIL
		OPERATED BY BOTH SPOUSES?    Yes    No		
	PARTNERSHIP	1ST PARTNER'S LAST NAME	FIRST NAME	E-MAIL
		2ND PARTNER'S LAST NAME	FIRST NAME	E-MAIL
		3RD PARTNER'S LAST NAME	FIRST NAME	E-MAIL
	CORPORATION OR LLC	PRESIDENT'S LAST NAME	FIRST NAME	E-MAIL
		VICE PRESIDENT'S LAST NAME	FIRST NAME	E-MAIL
		SECRETARY'S LAST NAME	FIRST NAME	E-MAIL
		TREASURER'S LAST NAME	FIRST NAME	E-MAIL

Restaurant and Food Handlers are required to submit a copy of their Health Department Certificate with their City of Renton Business License Application. (WAC 246-217)

Portable fire extinguishers must be provided, 2A-10BC minimum size. Exact number and placement details can be obtained from Renton Fire & Emergency Services, Community Risk Reduction. Annual service required.

Permits may be required from Fire and/or the Building Department and the Water Utility for your proposed use, operation or remodeling.

Section 4-9-090 of the Renton Municipal Code allows certain types of businesses to be operated in residential areas. The Zoning Administrator must determine whether your application complies with the City's regulations.

Annual inspections will be conducted by the Renton Regional Fire Department, Community Risk Reduction per adopted City Ordinances.

Prior to commencing your business, you may be required to meet with Fire and/or the Building Department and the Water Utility to determine whether your business will meet all applicable City codes for the type of business proposed.