

CITY OF RENTON
PLANNING/BUILDING/PUBLIC WORKS DEPARTMENT

MAINTENANCE SERVICES WORKER II/III – Wastewater/Storm Water

SKILL INVENTORY SHEET

The City of Renton will use the information provided in this Skill Sheet to screen the applicant's information. Therefore, all applicants must fill out this form completely in order to be considered for this position. Failure to answer all questions asked may result in your application being rejected.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL FUNCTION OF THE POSITION

QUESTION		RESPONSE	
1.	Do you have a valid Washington State Driver License?	YES	NO
		If "yes", when does it expire?	
2.	Do you have a valid CDL Endorsement? If yes, when will it expire? Expires: _____ If you have Class B , do you have the ability to get a Class A , in a year?	YES	NO
		YES	NO
3.	Have you had any driving tickets or accidents in the last 3 years?	YES	NO
		If "yes" please explain.	
4.	Do you have a high school degree or GED?	YES	NO

5.	Do you have one or two years of paid experience working in storm/ wastewater maintenance?	YES	NO
	If "yes", list the organization(s), where you gained this experience, and list employment dates:		
6.	Are you able to work emergency after hours and weekend standby status shifts?	YES	NO
	Are you able to work a variety of hours to cover work shifts including mornings, evenings, weekends, and holidays?	YES	NO
	If "no" please list what hours, shifts or days you would not be able to work.		
7.	Do you have a current certificate, license, or card for any of the following? If yes, indicate when you received the licenses/certificates, and when they expire.		
	Forklift card	YES	NO
			Date Received:_____ Expires:_____
	First Aid card	YES	NO
		Date Received:_____ Expires:_____	
CPR certificate	YES	NO	Date Received:_____ Expires:_____

8.	Do you have paid experience in performing inspections, monitoring and maintaining the storm water and sanitary sewer drainage systems, including sewer and storm water lines, manholes, reservoirs and inspecting manholes to monitor flow; washing and cleaning storm drains, holding ponds, manholes, sewer and storm water lines to prevent flow stoppage and septic conditions?	<p style="text-align: center;">YES NO</p>
		<p>If "yes" which organization(s)?</p> <p>Dates of employment</p>
9.	Do you have paid experience assisting in the installations, cleaning, maintenance and repairing of sewer and storm water lines, manholes catch basins chambers and vaults assisting in the removal of old pipe and installing new pipe lines, mains, manholes catch basins chambers and vaults.	<p style="text-align: center;"><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
		<p>If yes, which organization(s)?</p> <p>Dates of employment</p>
10.	Do you have paid experience in assisting with flushing and removing debris and roots from sewer and storm water lines?	<p style="text-align: center;">YES NO</p>
		<p>If yes, which organization(s)?</p> <p>Dates of employment</p>
11.	Do you have paid experience in repairing and servicing lateral and main pipelines including, locating, excavating, backfilling and resurfacing as required? ?	<p style="text-align: center;">YES NO</p>
		<p>If yes, which organization(s)?</p> <p>Dates of employment</p>

12.	The work is performed in the field and may include walking, standing, bending, climbing and other physical activities for extended periods of time. Are you able to perform these functions with or without accommodations?	YES NO
13.	At what level are you proficient in the use of a computer?	Rate your computer proficiency level: High Med Low
14.	Are you available to work a full-time schedule and work overtime as necessary to complete your work duties?	Available to work full-time? YES NO Available to work overtime? YES NO
Printed Name: _____ Signature: _____		Date: _____