

Renton Airport Advisory Committee Meeting

Tuesday, June 10, 2014

- 5:40pm Meeting called to order and agenda review
- Member introductions
- 5:45pm Review of meeting minutes of April 22, 2014
- Distribute minutes by email and ask for review and approval at the June 10, 2014 meeting. The RAAC members asked for the approval of the minutes be deferred until the August meeting. Therefore, the April meeting minutes will remain posted on the Airport's webpage as draft.
- 5:50pm Neighborhood Communications/co-Chair Selection --
- Noise - Marcie asked about noise abatement program because there seems to have been an increase in small plane noise.
 - Co-Chair Nominations - Marleen Mandt was nominated as the neighborhood rep Co-Chair, and was unanimously approved by membership.
 - The two Co-Chair positions will lead alternating meetings.
- 5:58pm Questions/comments on Airport Lines of Business
- Airport Business Management
 - Contract Tower Program – full federal funding for FFY15 appears to be secured for federal fiscal year Oct 1, 2014 to Sept 30, 2015.
 - Airport Operations/Maintenance Highlights
 - Chuck Kegley brought up airport short-term closures in the region, mainly BFI, JBLF and KRNT .
 - Chuck Kegley asked for status on Boeing North Bridge project schedule
 - Chuck Kegley requested an informal meeting with ATCT regarding touch-n-go traffic delaying other air traffic landings/departures and some possible solutions. One RAAC member mentioned that the Tower staff had a new controller on duty and that could have lead to the delays. Ryan Zulauf said that he would pass the message to the Control Tower Chief to see if delay could be reduced.
 - Diane Paholke asked when new gate badge system will be implemented
 - Chuck Kegley asked when Comcast will be installing services at the airport. Ryan Zulauf responded that the agreement is complete, and design is in first draft phase. Diane Paholke and Chuck Kegley stated that they are both now out of phone lines for computer hookups.

- ✓ **TASK ITEM** – Ryan Zulauf and Doug Jacobson will report to Transportation/Aviation Committee on June 12, on next steps with Comcast.

- Airport Capital Project Status Report

- Boeing North Bridge project – schedule is changing with short notice due to unanticipated issues in the project. Diane Paholke requested tenant meeting with Boeing project managers on this project.
 - ✓ **TASK ITEM** - Jonathan will set up tenant meeting with Boeing project managers to discuss North Bridge project schedule changes.
- Diane Paholke asked about the Airport Loop Trail. Doug Jacobson responded with a quick overview of this Transportation Department project.
- Diane Paholke asked about progress on the CSATC. Doug Jacobson explained that the City is working on an agreement with AFA to lease the new building. Ryan Zulauf added that Hopkins Consulting is currently writing the business plan for the new training facility.

6:30pm

Old Business

- Airport Master Plan Update – FY2014

- The City has contracted with Mead and Hunt to perform the Airport Master Plan, which will take about two years to complete.
- Ryan Hayes from Mead and Hunt attended the meeting via conference call and presented the draft scope of work for the project to the RAAC.
- Working papers will be distributed to RAAC members in draft form two weeks before each scheduled RAAC meeting to allow time for the membership to review and provide feedback at the meetings.
- ✓ **TASK ITEM** – RAAC members will meet with their neighborhood associations to get their input on what they want to see included in the Master Plan. This will give Mead and Hunt a better idea of the work effort involved to complete the project.
- ✓ **TASK ITEM** – Mead and Hunt will create an informational brochure to release to the media using the lists of items collected by RAAC members.
 - Distribute brochures at Airport business offices
 - Distribute brochures in City utility billings
 - Distribute brochures to Airport tenants, surrounding neighborhoods, including Mercer Island, and local media
 - Distribute brochure at Renton River Days
- Councilmember Marcie Palmer requested a “Glossary of Terms” be created and distributed for first of Master Plan meeting series.

7:05pm New Business - None

6:50pm Meeting process check and agenda inputs for next meeting.

o Next Meeting Agenda

• Master Plan Update

- ✓ **TASK ITEM** – Council Member Marcie Palmer requested a press release for4 the Airport Master Plan to go out to Renton and Mercer Island residents before next RAAC meeting

7:10pm Meeting adjourned

RAAC Meeting Calendar – August 12, 2014

Attendees

Absentees

Kennydale

Marleen Mandt

Mark Hancock

Highlands

Jeffrey Thomson

Harold (KC) Jones

Talbot Hill

Jennifer Ann Rutkowski

Matthew Devine

South Renton

Neil Sheesley

Robert Moran

West Hill

Kenneth Williams

Frederick Lund

Renton Hill/Monterey

Melody Kroeger

David Basco

North Renton

Ben Johnson

Lee Chicoine

Airport Leaseholders

Chuck Kegley

Diane Paholke

Steve Beardslee

Gordon Alvord

Members At Large

Kurt Boswell

Todd Banks

Mark Spiegelman

Mike Johnson

Boeing

Blake Misenar

Jesse Uman

Pilots Association

Robert Dempster

Karen Stemwell

WPA-Green River Ch

Al Banholzer

Mercer Island

Mike Cero

Councilmembers

Marcie Palmer

City Staff

Doug Jacobson

Ben Dahle

Ryan Zulauf

Jonathan Wilson

Susan Campbell-Hehr

Guests:

Ryan Hayes, Mead Hunt (by phone)

DRAFT

Airport Update for RAAC

Airport Business Management

1. Control Tower Closure Update - Ongoing

Staffing

- A. Contract tower staff is funded thru September 30, 2014
- B. As of June 6, 2014, The DOT/FAA Appropriations legislation for FY '15 was approved by the full Senate Appropriations Committee includes a total of \$149 million in dedicated funding for the FAA contract tower program (\$138.7 million for the fully funded towers and \$10.35 million for the cost-share contract towers). The House Appropriations Committee included \$140 million (including \$9.5 million for the cost share towers) in dedicated funding for the contract tower program in the FY '15 DOT/FAA appropriations legislation was approved by the full House Appropriations Committee last month.
- C. Carrie Gage, Senators Murray DC staffer focused on Transportation issues toured the RNT Control Tower in April 2014.
- D. Ryan will be attending AAAE Contract Tower Program conference in Washington DC on June 23-25, 2014

FAA Lease – Unchanged since last Quarter

- A. Current Tower lease expired January 31, 2014
- B. FAA indicated in a letter dated January 30, 2014 that the agency would not be renewing the lease, indicating the City should provide the tower space at no cost and pay all utilities
- C. Historically the City has paid water and sewer, FAA paid for electricity
- D. FAA has not notified PSE requesting utility account be changed
- E. Ryan sent a letter dated February 24 rejecting the Tower Operating Agreement
 - a. Appears to be inconsistent with language in FAA FFY 2014 Appropriations Bill
 - b. FAA actions in Lynchburg, VA

2. Comcast Lease – In Progress

The Comcast draft agreement is largely completed and will be sent to City Council for approval as soon as the design is completed by Comcast. Comcast staff continues to design their conduit runs around the airport after receiving airport feedback on the design. The draft of the agreement with Comcast is complete and is awaiting completion of the design for the conduit runs.

3. Airport Master Plan Update - In Progress

The consultant Mead and Hunt was selected for the Airport Master Plan Update and has produced a *draft* scope of work which will be discussed with the RAAC during this meeting.

4. Bosair Building Construction-- Ongoing

Bosair (Ace Aviation) has demolished the 289 hangar is preparing the site for the construction of their new hangar.

5. Boeing North Bridge Construction-- Ongoing

Boeing has restarted the construction of the north Boeing bridge on June 1. Construction will conclude for the year in November. 2015 will be the last year of construction.

Airport Operations and Maintenance

1. Taxiway Bravo System Rehabilitation – South Portion - In Progress

What: A \$10.5 million pavement and utility replacement and repair project on Taxiway Bravo.

Why: The pavement on this parallel taxiway had reached the end of its useful life and needs to be strengthened and replaced. Additionally, utility lines in the area will be replaced as necessary and all connecting taxiways will be renamed A1, A2, B1, B2 and so on from their current alpha only designations. The airport also installed an emergency generator and LED lighting along Taxiway Bravo.

How: The FAA is providing grant funding to help complete the project. Grant funding will cover 90 percent of design and construction cost with the remaining 10 percent covered by Airport generated revenue.

Status: Major construction is now complete. Only the thermoplastic taxiway markings are left to be completed. This work requires warm and dry weather. Thermoplastic work is scheduled to begin on Monday, July 28 and last 8 consecutive days. The remainder of the East Perimeter Road repaving is scheduled to occur in the next two weeks. Once those items are complete, the project will be finished.

2. Non-Directional Beacon - In Progress

What: The Non-Directional Beacon (NDB) is the only land-based navigation system on the Airport that allows pilots to make approaches to Runway 16 in Instrument

Meteorological Conditions (IMC). The beacon has been inoperative since the spring of 2013.

Why: The NDB equipment has reached the end of its useful life. During inclement weather the antenna sometimes stops working. Also, there is a signal tuning unit that has stopped working. The City of Renton's signal shop has stated that they are unable to continue making repairs to equipment and that all of the components need to be replaced.

How: The Airport was unsuccessful locating a suitable used unit. The new plan is to replace the shed and replace only the signal tuning unit and the antenna. This should get the NDB back up and running. All funding for this project will come from airport generated revenue.

Status: The NDB shed has been replaced. New electronics have arrived and have been installed. All of the electrical lines, outlets, and load centers have been replaced. Most of the FAA's required paperwork has been completed and the Airport is working with the FAA for a ground and flight check. The NDB must be certified by the FAA before it is put into service. This certification is the last step and might still be two months out.

3. Wildlife Hazard Assessment - In Progress

What: An FAA grant funded project to complete a Wildlife Hazard Assessment (WHA) at the Airport. WHAs are completed to help airports formulate Wildlife Hazard Management Plans. These plans help airports mitigate and reduce the effects of wildlife on airport operations.

Why: Ever since the bird strikes that brought down the US Airways flight into the Hudson River, the FAA has placed new emphasis on Airports completing Wildlife Hazard Assessments. Historically, these were only done for Part 139 certificated airports, but recently federal funding has been made available for certain non-certificated airports to participate.

How: Federal grant funding of up to \$150,000 (90%) and airport revenue up to \$16,667 (10%).

Status: WH Pacific is continuing to conduct surveys for the Wildlife Hazard Assessment. Field visits will continue into 2015 to assess wildlife presence on the Airport.

4. New Airport Badge Standards - In Progress

What: A new ID badge program for tenants and contractors who need to access the Airside of the Airport.

Why: The Airport currently has a badging system for tenants and contractors. Badges do not have any identifying information on them. When someone is stopped by Airport Operations, they might have a badge on them, but it is unknown whether it's their badge and where on the Airport the driver should be.

How: The Airport has budgeted money to purchase a new ID badge system from HID. New badges will have a photo, name, airport business (if applicable), airplane information (if applicable), and expiration date. All badges will be valid for one year instead of the current standard of up to five years (expires when the drivers license expires).

Status: Equipment has been ordered and is scheduled to be installed the week of June 9, 2014. Once installed, Airport staff will need to create the design for the new badge and learn the equipment. Once that is complete, new badges will be issued.

5. 800 Building Remodel – Pending

What: Major maintenance of the building at 800 W Perimeter Road (800 Building) for future tenant occupancy.

Why: The 800 Building is airport owned and operated. Upgrades include fixing numerous roof leaks, demolition of unnecessary roof structures, selected demolition of some interior spaces and ducting, and installation of work bay heating.

How: Airport generated revenue will cover the cost of repairs.

Status: The Airport staff is working with Forma Construction, the City's Job Order Contractor (JOC), to secure bids for construction. The work order has been submitted to the Airport for a number of items. Due to available budget the project scope has been pared down. Currently the total for this work \$207,865.41 which includes Forma's overhead, profit, and taxes. The project can be broken down into four components. Removal of old interior ducting is \$6,900. Roof work is \$114,044.95. Interior demolition of office space in the middle of the hangar is \$45,788.83. Interior sprinkler system modifications total \$8,269.78. The grand total investment before overhead, profit, and taxes is \$175,003.56.

6. Tower Second Floor Remodel – In Progress

What: Remodel of the second floor of the Control Tower

Why: The second floor will be remodeled to become the Airport's primary meeting room space.

How: Airport generated revenue will cover the cost of the remodel

Status: Forma Construction has submitted a work order for this job. The work order has been approved by the Mayor and the project should commence shortly. The contractor anticipates the project should take about 8 weeks.

7. 608 Building Door Replacement and 622 Hangar Door Opener – In Progress

What: Replacing the 70' hangar doors on the building at 608 W Perimeter Road (608 Building). Installing an electric door opener on the building at 622 W Perimeter Rd (622 Building).

Why: The doors on the 608 Building have reached the end of their useful life and are ready for replacement. Door hinges have been intermittently failing and door sections sometime drag along the ground when opening and closing. On the 622 Building an electric door opener will be installed on the west facing hangar doors. The opener will help the tenant open the big, heavy hangar doors easier and faster than doing it manually.

How: Airport generated revenue will cover the cost of the remodel

Status: The Airport staff is working with Forma Construction, the City's Job Order Contractor (JOC), to complete this work. The proposal for work has been approved by the Mayor and the parts are on order. These are long lead items. The electric door opener should be here by July but the doors for the other building won't be here until August.

Airport Capital Program

1. Renton Aerospace Training Center – In Progress

What: The Airport will be managing the construction of a new facility called the Central Sound Aerospace Training Center located on the same site as the old Chamber of Commerce building.

Why: The project is to build a facility and provide equipment to help train critically needed aerospace workers in Washington. At this time, there are significant workforce training gaps for Boeing and aerospace suppliers throughout the state. This facility will be a resource to help meet the immediate need for trained workers in the aerospace industry and be a long-term aviation-related asset for the community.

How: The State legislature provided a \$2.5 million grant in 2012 and an additional \$9.5 million grant in 2013 to build this facility in concert with industry and potential tenant partners. SRG Partnership Inc. will design the project. The design is pending a recommendations report from the Aerospace Futures Alliance of Washington (AFA) appointed committee.

Status: Project is pending concurrence from the AFA appointed committee as they finalize a business and operations plan. Design is tentatively scheduled to begin the beginning of August.

2. Shoreline Enhancement – In Progress

- What:** As part of the permitting for the Maintenance Dredge project, the airport will make improvements to the shoreline near the seaplane ramp. We will remove concrete rubble and replace with rock to prevent erosion.
- Why:** This project is driven by permits issued for the seaplane base maintenance project that was completed early this year.
- How:** The Airport will fund this project.
- Status:** Design and permitting will begin this year for shoreline enhancement required WDFW.

3. Cedar River Hangar Building Electrical Upgrades– Building Electrical Upgrades - In Progress

- What:** The Airport will update the electrical system in the hangars over the next four years.
- Why:** The electrical system in the Cedar River Hangars is outdated and insufficient for tenant needs.
- How:** The airport will fund the electrical upgrades. URS prepared construction plans for the project. The design for electrical project is complete and the permit is ready to be picked up.
- Status:** The electrical project is on hold while other larger capital projects are being completed. Construction of the electrical project should begin in the fourth quarter of 2014.

4. 820 Building Demolition– In Progress

- What:** The 820 building located on the west side of the airport, north of the Control Tower, will be removed to make way for future beneficial use.
- Why:** The building has exceeded its useful life and is expensive to maintain and not suitable for tenant use.
- How:** The airport will fund the project.
- Status:** Construction has started. The project should be complete by mid July.

5. Blast Fence Replacement– In Progress

- What:** The blast fence on the south end of the runway will be removed and replaced with a new blast fence to meet FAA Part 77 standards. The project includes aesthetic treatments to the Airport way side of the blast fence along with new landscaping.
- Why:** The existing blast fence has exceeded its useful life and is an obstruction to airspace per the Airport Layout Plan (ALP)
- How:** This is an FAA grant project with the airport contributing 10% of the project cost.
- Status:** The construction documents are being finalized and the project is scheduled to go out for bids this month. Construction is scheduled to start in August.