



Renton Municipal Airport

AIRPORT RULES AND REGULATIONS

DRAFT

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1. Introduction

a. Purpose

This document serves as an ordinance/order providing rules and regulations for the efficient and safe operation of the Renton Municipal Airport (hereinafter referred to as the "Airport"); and to provide the greatest service for the citizens of the City of Renton and the aviation public, is adopted by the City Council, providing enforcement by the Airport Manager/Director, and providing penalties for violations.

b. Administrative Responsibility

The Rules and Regulations apply to activities, operation, and use of Renton Municipal Airport. Copies may be obtained during normal business hours at the Airport's administrative offices located at 616 W. Perimeter Road, Renton WA 98057. Every Person and entity doing business at the Airport is responsible for maintaining a current knowledge of and complying with the Rules and Regulations, as well as other documents referred to in this document.

c. No Pre-emption

To the extent of any irreconcilable conflict between these Rules and Regulations and any Federal, State or local statute, ordinances, policies and procedures, these Rules and Regulation

d. Changes to Rules

The Rules and Regulations may be changed by the Airport Manager on behalf of the City of Renton City Council and with notice and consent from the City Council, with no less than 30 days of notice. The Airport Manager/Director will provide notice to the Renton Airport Advisory Committee as required by Committee statutes.

e. Compliance with Rules and Regulations

All persons accessing and using the Airport shall comply with all applicable laws, ordinances, rules, regulations, order, licenses, permits and other requirements in effect, of any governmental authority.

f. Enforcement

The Renton Municipal Airport may cite, fine, remove and/or evict from the Airport any Person, who violates any rule or regulation prescribed herein, or any rule or regulation by Federal, State or local government.

g. Variance or Waiver

The Renton Municipal Airport may vary from the provisions of these Rules and Regulations at its discretion when circumstances require, with just cause.

h. Nondiscrimination

Any individual and/or entity for itself, its heirs, personal representatives, successors in interest, and assignees, shall comply with all federal requirements imposed pursuant to nondiscrimination in federal assisted programs of the United States Department of Transportation, and as said regulations may be amended.

i. Authority of Airport Manager/Director

The Airport Manager is authorized to enforce these Rules and Regulations as required to assure the convenience and safety of airport users, stakeholders and the general public. In addition to these Rules and Regulations, the Airport Manager is empowered to issue other guidelines to ensure the safety and well-being of Airport users or as otherwise determined to be in the best interest of the Renton Municipal Airport. The Airport Manager may prohibit use of the Airport or any part thereof by any Person in violation of these Rules and Regulations. The Airport Manager may use any legal remedy or recourse to aid the enforcement of the provisions contained in these Rules and Regulations. Further, airport personnel may be provided the authority and authorized to enforce all or part of these rules and regulations on behalf of the Airport Manager at his or her discretion.

Appeals of decisions or actions taken by the Airport Manager or Staff working on his or her behalf shall be regulated by applicable law and/or by the process governed within this document, whichever is applicable. This does not negate the Airport Manager from informally considering appeals based on additional considerations.

j. Penalty for Violation

The Airport Manager may deny use of the Airport for a either a specific or unspecified period of time for any person violating or refusing to comply with any of the rules or regulations prescribed herein pending a hearing by the City Council. Upon such hearing, such person may be deprived of the further use of the Airport and its facilities for a period of time as may appear necessary for the protection of life and property. Violations of this ordinance may be deemed a misdemeanor, and upon conviction, be punishable by a fine not exceeding five-hundred (\$500) dollars, and each day a violation continues to exist shall constitute a separate offense. This section is cumulative of all other penalties for violation of Federal, State, and local laws, rules, regulations, ordinances, and orders. Citation for violation or issuance of a violation ticket of any of the rules and regulations prescribed herein may be made by any authorized police officer or by Airport personnel who have been trained and provided "limited commission". The Airport Manager or City Council may request authorized police officers to investigate any suspected violation of these rules.

k. Appeals Process

Individuals wishing to appeal an enforcement action, penalty, denial of access or lease termination must submit to the Airport Manager in writing an explanation of the circumstances and basis for request within five (5) business days of being notified of such violation. The Airport Manager shall have five (5) business days to respond and may

uphold, reverse or modify the enforcement, penalty or termination. Should the Airport Manager uphold the previous decision, and the individual chooses to continue with an appeal, the individual must notify the Public Works Administrator within five (5) business days of response from the Airport Manager. The Public Works Administrator shall either uphold, reverse, modify or refer the issue to City Council for resolution of the appeal. Should the Public Works Administrator uphold the violation, the individual shall have 72-hours from the time of response to provide additional supporting information for consideration to the Public Works Administrator, who may choose to present the issue to the Transportation Committee of the City Council for decision. All decisions on the issue made by the City Council shall be final and binding.

I. Knowledge of Rules Implied

By publication and adoption of this ordinance / order, all persons shall be deemed to have knowledge of its contents. However, the Airport Manager is directed to have copies of the ordinance / order posted in paper or electronically, where appropriate. Copies shall be available at all times in the Airport Manager's office, and copies shall be furnished to all owners and operators of aircraft based at the airport.

2. Definitions

Not yet completed

3. General Rules and Regulations

Any permission granted by the Airport, directly or indirectly, expressly or by implication or otherwise, to any Person to enter or to use the Airport or any part thereof, is conditioned upon strict compliance with these Rules and Regulations. The exercise of the privilege of using the Airport and its facilities or any part thereof shall constitute the agreement of the Person using the Airport to comply fully with these Rules and Regulations.

Any permission granted by the Airport under these Rules and Regulations is conditioned upon the payment of any and all applicable fees and charges established by the Airport, should they apply.

a. General Conduct

No Persons shall use or otherwise conduct themselves upon any portion of the Airport in a manner contrary to the intended use or posted directions applicable to that area. No entity shall use, keep, or permit to be occupied or used in any manner offensive or objectionable to the Renton Municipal Airport or other users for any reason, or interfere in any way with other occupants or those conducting business at the Airport.

b. Commercial Activities

No Person shall occupy or rent space and no Person shall carry on any business, Commercial enterprise or activity, including without limitation, Commercial Soliciting, promotional activities or any other form of revenue-producing activity on the Airport, without first obtaining a written contract, agreement, lease, permit, license or other form of written authorization therefore from the Airport. Persons seeking such authorization must contact the Airport Administration Office.

c. Compliance with Regulatory Measures

Any Person accessing the Airport premises shall comply with all current and relevant Federal, state and local regulations, ordinances, standards, guidelines and rules contained within this document and within governing documents for the activity being conducted.

d. Construction and Alteration

- i. As given in FAR part 77, the sponsor or sponsor's agent will file electronically with the FAA for any construction on or near the airport. See FAR part 77. File at <http://oeaaa.faa.gov> (or most current URL). A determination of no objection must be received from the FAA prior to any construction on the Airport. No hangar or structure may be erected beyond the building restriction line or in conflict with the approved Airport Layout or Development Plan.
- ii. All plans and specifications for construction, renovation, remodeling, or refurbishing of the leased premises shall meet all current Standard Fire and Building Codes published by the Southern Building Code Congress and the National Electrical Code, and shall provide for the construction to be from material satisfactory and acceptable to the City Council/Commissioners Court.
- iii. The City Council's written approval of the plans and specifications must be obtained prior to construction of the improvements.
- iv. Any privately owned airside constructed structure or hangar not in use for aviation purposes for a period in excess of ninety (90) days or not available for lease or sublease for aviation purposes, unless so authorized for non-aviation uses by the City Council, must be removed after due notice to the owner in writing or the City Council will consider such structures or hangars abandoned and will seek title to such structure or hangar.

e. Right of Inspection

The Airport Manager/Director and/or his designates, shall have the right to inspect any area, facility, building, vehicle, aircraft or objects on the Airport premises to ensure

compliance with City regulations, the Uniform Fire Code (UFC), the applicable standards of the National Fire Protection Association (NFPA), and all other applicable Federal, State or local regulations pertaining to fire and life safety. Inspection shall be conducted no less than twice per year and as frequently as monthly, as determined appropriate by the Airport Manager.

f. Insurance and Certificates

- i. Persons leasing property and operating on the airport shall have the appropriate insurances, certificates, permits and licenses for the activity or operation as designated by Federal, State, Local and Airport regulations, approval from the Airport, and shall maintain the validity of such documents throughout the**

g. Preservation of Property

Language not yet completed

h. Payment of Rents, Fees and Charges

Any individual delinquent in payment for airport use or leased premises may be denied further usage of/access to the Airport.

i. Permitted uses of Aeronautical Premises

Airport property shall be used for aeronautical use and activities that directly support aeronautical uses, consistent with Federal governance. The Airport Manager may terminate any lease, agreement or contract made with the Airport that demonstrate uses incompatible with aviation. Approved uses include:

j. Restricted Access Areas

Any individual entering a restricted access area without consent from Airport Management shall be subject to fines, penalties and may be denied access as deemed appropriated by the Airport.

k. Signage and Graphic Standards/Tenant Signage and Advertisements

Individuals or entities wishing to advertise or promote their business or activity shall receive the approval of the Airport. The individual shall provide to the Airport a mockup of their proposed signage with dimensions, wording and images for approval. The individual shall also include the proposed location for the sign. Individuals or entities who are approved to affix signage outside of their leased premises but on Airport property may be subject to a monthly fee, payable to the Airport.

I. Smoking Policy

There shall be no smoking within the Air Operations Area, within 50 feet of aircraft and buildings, and within 100 feet of fuel tanks or other fuel/oil sources.

4. Special Events

Special events require coordination, regulation, and authorization of the Airport. Persons or organizations wishing to hold a special event must submit a written request to the Airport Administration Offices. Certain activities shall require an executed lease, operating agreement or permit with the Airport. The Airport reserves the right to decline events or activities that will interfere with operations or intended use of its property.

5. Hangar, storage and general airport uses

Non-commercial hangar buildings are to be used for the storage of Aircraft. Persons desiring to use the Airport's Hangar facilities shall have a written lease agreement with the Airport.

a. Use of Hangar Buildings

Private and Commercial Hangar buildings shall be subject to periodic inspection by the Airport with notice to ensure compliance with Federal laws and grant assurances.

b. T-hangars

- i. Non-commercial Hangar shall be designated for aircraft storage and associated equipment only. Person's desiring to use the Airport's Hangar facilities shall have a written lease agreement with the Airport.
- ii. Hangar shall not sit vacant for more than 30 days unless approved in writing by Airport Administration.
- iii. Aircraft stored in hangar shall be registered and airworthy. The tail number on the aircraft shall match the tail number on file with the Airport Administration office. Registration and airworthiness shall be by Airport Administration on at least an annual basis.
- iv. Parking: A tenant may park his/her automobile inside their T-hangar only when the aircraft assigned to that hangar is being used for flight or being serviced on the airport. Tenants may not store automobiles, boats or other vehicles inside their hangar long-term.
- v. No aircraft shall be fueled while in the hangar or within 50' of the hangar.
- vi. No paint, fuel (except for aircraft tanks), solvent or flammable materials may be stored in the hangar
- vii. No spray painting or doping operations shall be conducted inside the hangar or adjacent taxiway/taxilane.
- viii. Lubricant oils in excess of immediate need shall not be stored inside the hangar
- ix. No aircraft engine may be started or operated in any hangar. Aircraft must be pulled from and facing away from the hangar prior to starting aircraft.
- x. Hangar floors and immediate area shall be kept clean from oil and debris
- xi. No trash, paper or soiled rags shall be allowed to accumulate in hangar.

- xii. Transfer of T-hangars from one tenant to another will be handled by the Airport Administration office. Subleasing and transfers are not permitted.
- xiii. Hangars shall be secured with an Airport issued lock of which the airport shall have a key for purposes such as inspections and emergencies.
- xiv. There shall be no smoking inside hangar
- xv. Hangars are subject to inspection by Airport Administration at least twice per year but no more than twelve times per year with appropriate notice to the tenant to ensure compliance.

c. Tie-Down

- i. Tie-down shall be designated for aircraft storage and associated equipment only. Tie-down shall not sit vacant for more than 30 days unless approved in writing by Airport Administration.
- ii. Aircraft stored on tie down shall be registered and airworthy. The tail number on the aircraft shall match the tail number on file with the Airport Administration office. Registration and airworthiness shall be validated by Airport Administration on at least an annual basis.
- iii. Parking: A tenant may park his/her automobile on their tie-down only when the aircraft assigned to that hangar is being used for flight or being serviced on the airport. Tenants may not store automobiles, boats or other vehicles on their tie down long-term.

d. Other aeronautical use hangars

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e. Leased ground premises

- i. Leased premises for which the purpose of use is for aeronautical activities may only be used for such purposes. There shall be no use of premises inconsistent with aeronautical uses without the explicit authorization of Airport Manager. This includes the long-term staging of vehicles, equipment, structures and other items.

6. Aircraft Operations

a. Compliance

- i. No Person shall navigate, land, taxi, service, maintain, or repair any Aircraft from the Airport, fly from the Airport, or conduct any Aircraft operations on or from the Airport other than in conformity with current Federal Aviation Administration, including FAA licensing regulations, and all federal, state, local and other applicable rules and regulations.
- ii. Aircraft operators shall obey all pavement markings, signage, and lighted signals unless instructed otherwise by Air Traffic Control Tower or the Airport.
- iii. Seaplane or amphibious aircraft operators shall comply with marine regulations for the movement of aircraft until airborne.

b. Requirements for Aircraft on airport property

- i. Each person owning an aircraft based at the Airport, or any person based and receiving flight instruction toward an FAA rating at the Airport shall register at the office of the Airport Manager their name, address, telephone number, aircraft model, aircraft registration "N" number, or make and model of aircraft for those aircraft not requiring registration (ultralight), and the name, address, and telephone number of their next of kin or person to be notified in case of an accident or emergency.
- ii. Airworthiness of aircraft must be validated with airport office annually. Proof of aircraft annual inspection within the preceding 12 months and registration shall be validated with the airport office on an annual basis.

c. Disabled Aircraft

Aircraft owner shall be responsible for the prompt removal of all disabled aircraft, and parts of the disabled aircraft, as reasonably directed by the Airport Manager/Director or authorized representative.

d. Aircraft accident/incident reports

The pilot or operator of any Aircraft involved in an accident or incident on the Airport causing personal injury or property damage shall, in addition to all other reports required by other agencies, make a prompt and complete report concerning said accident or incident to Airport Operations. When a written report of an accident or incident is required by FAA or NTSB regulations, a copy of such report shall be submitted to Airport Operations. In either instance, the pilot or operator of such Aircraft shall provide immediate notice to Airport Operations at (425)430-7471 and the report shall be filed within twenty-four (24) hours from the time of the accident or incident.

e. Aircraft Assembly, Cleaning, Maintenance and Repair

Aircraft assembly, maintenance and repair are only permitted in areas pre-approved by the Airport.

With exception of preventative maintenance (this includes oil changes, replacement of spark plugs, replacement of filters, tire replacement and minor cosmetic repair) repair and maintenance of general aviation aircraft shall be confined to designated areas within a Fixed Based Operator's leased premises. The airport may designate an alternative area for common use maintenance and repair of self-owned aircraft at its discretion.

Preventative maintenance may be performed on Aircraft located on tie-downs and in T-hangars if appropriate measures are taken to collect and store fluids that may be released.

f. Seaplane Operations

- i. Floatplane, seaplane and amphibious aircraft may not be fueled while docked on the water. The aircraft must be pulled from the water and fueled at an area designated by Airport Management.
- ii. Aircraft making use of the airport ramp or dock at the Seaplane base may be subject to fees for use of these unique features in accordance with the approved Airport Fees and Charges schedule.

g. Unmanned Aircraft Operations

There shall be no use of unmanned aircraft on the Airport without the written consent of both the Airport Manager and the Air Traffic Manager, except for Airport personnel to conduct activities that aid the operation of the airport. Unmanned/drone aircraft being flown within five (5) miles of the airport for commercial purposes shall have authorization from the appropriate Federal and local agencies. All unmanned/drone operators commencing operations within five (5) miles of the airport shall make contact with Airport personnel prior to commencing operations, and inform personnel of date, time, location, altitude and contact information for the drone operator prior to launching the aircraft.

h. Engine testing and run up

- i. High velocity engine run ups of jet aircraft are to be conducted during the hours of 8:00 a.m. – 8:00 p.m. Monday through Saturday. Engine run ups must not be conducted during the hours of 8:00p.m. – 8:00a.m. or on a Sunday without prior permission from Airport Management based on extenuating circumstances.
- ii. Jet engine run ups must be conducted in an aircraft stall equipped with appropriate blast fence, or conducted in the south engine run up areas along Taxiway A or Taxiway B. The aircraft must be oriented facing south with the engine exhaust pointed north so that air and sound travel to the north of the airport over Lake Washington.
- iii. Jet engine run ups conducted on a taxiway shall be coordinated with Air Traffic Control or broadcasts via the appropriate frequency when the airport is non-towered to ensure safety of other aircraft that might be operating on the airport.

i. Noise Abatement Procedures

To the greatest extent possible and within reason, individuals piloting aircraft and performing maintenance on aircraft engines shall adhere to the noise abatement procedures and practices established by the Airport. This does not preclude any individual from taking appropriate measures to ensure safety of flight, which include considerations such as aircraft capability, meteorological conditions, separation of aircraft, aircraft or airport emergency, airspace restrictions and other incidental issues. Individuals piloting aircraft or conducting maintenance who

j. Air Traffic Rules

7. Aircraft Fueling, Servicing and Commercial Operations

a. Commercial Operations

- i. Persons desirous of engaging in Commercial Operation at the Airport must be in conformance with the Airport Minimum Standards, request permission from the Airport and receive an Operating Permit from the City of Renton prior to commencing any operation.
- ii. Persons basing or otherwise maintaining an Aircraft at the Airport shall not permit said Aircraft to be used for Commercial Operation unless such Commercial Operation is expressly authorized by Agreement with the Airport.

b. Self-Servicing Aircraft

- i. Aircraft Operators are permitted to fuel, wash, repair, or otherwise service their own Aircraft (utilizing their own Equipment and with the rules contained herein), provided there is no attempt to perform such services for others and further provided that such right is conditioned upon compliance with these Rules and Regulations and any other applicable regulation.
- ii. Aircraft operators are permitted to have their Aircraft fueled, washed, repaired, or painted by those Fixed Base or Independent Operators and Lessees authorized to provide such services pursuant to an Agreement with the Airport Authority.

c. Fueling Operations

- i. All aircraft fueling, fuel equipment, and procedures will be in accordance with the most current edition of National Fire Protection Association Manual 407 – Standard for Aircraft Fuel Servicing.
- ii. All transportation, storage and other handling of aircraft and vehicle fuel shall comply with the most current versions of International Fire Code as published by the International Code Council, Inc. and FAA Advisory Circular 150/5230-4.
- iii. All aircraft shall be fueled clear of all hangars, other buildings, and aircraft by at least fifty (50) feet.
- iv. Fueling trucks shall not be parked within any building or hangar or within 20 feet of any building, hangar, or parked aircraft, as determined by the local Fire Inspector. Fuel trucks shall be parked with at least ten (ten) feet separation between vehicles.
- v. Aircraft fuel storage tanks for below-ground or above ground use will be constructed and installed, registered as required, monitored for leakage, operated and maintained in accordance with Federal and State statutes, rules, and regulations promulgated by the Environmental Protection Agency and Washington State Environmental authority.

- vi. Aviation or auto fuels shall not be stored within a hangar or building except in approved five (5) gallon or smaller containers manufactured and marked for such purpose and only with approval of Fire Inspector.
- vii. Persons or businesses wishing to dispense fuel into their privately owned aircraft shall not be denied; however, they must meet all reasonable requirements the City/Airport places on other fuel suppliers, public or private.

d. Contracted Fueling

e. Fuel Spill Notification/Requirements/Responsibility

Fuel spills in excess of one gallon must be reported to the Airport Administration Office and immediate action taken by the spilling entity to clean up the spill in accordance with local, state, and federal regulations.

f. Fuel Flowage Fees

Any person, corporation, partnership, association, or business entity of any kind, or any person acting for or through them, including, but not limited to, any wholesale fuel distribution company, who delivers fuel to a fuel storage tank or who delivers fuel obtained from a source not on the Airport directly into any aircraft on the airport must pay the amount of \$.10 per gallon of fuel delivered. Payment to the Airport of all Fuel Flowage fees due must be made not later than the fifteenth day of the month.

Military aircraft conducting operations which require fueling are exempt from fuel flowage fees.

g. Training

Any person or business entity authorized to dispense fuel must be appropriately trained in Fuel Safety in accordance with NEPA 407 and with Advisory Circular 150/5230-3B, Aircraft Fuel Storage, Handling, Training and Dispensing on Airports.

8. Through-the-Fence Access

Any person or entity conducting Through-the-Fence operations shall be approved to do so by the Airport and shall pay a Through-the-Fence fee which is to be established by the Airport, consistent with the Federal Aviation Administration policy for through-the-fence access.

9. Animals on Airport and Wildlife Management

a. Domestic Animals

Domestic animals (pets) on leased property airside of the airport must be in a crate/carrier or other approved container and under the supervision of the owner or animal handler, except for working law enforcement animals, animals used by City of Renton airport personnel or Federal personnel working on behalf of the City, and service animals that are trained (or being trained) and registered to assist people with disabilities. Domesticated animals on leased property within buildings or on the landside of the airport must be on a leash and under the positive control of the owner or handler

at a minimum, and must not be allowed to roam free. Animal owner/handler must closely supervise animal to ensure biological needs are met. Animals must not be left unattended and must not be allowed to roam freely on the airside of the airport. If an animal escapes from the crate or container, an immediate call to Airport Management is required. Domesticated animals are not permitted in non-leased areas. Violation of this regulation is subject to fines.

b. Wildlife

No Person shall intentionally trap, kill or harm wildlife on the airport unless authorized, trained and permitted by Airport to do so, unless the wildlife is behaving in such a manner that it may cause damage, harm or safety issue to aircraft or immediate threat to human life on the Airport.

10. Safety, Security and Access Control

a. Access Control and Enforcement

Tenant responsibilities

The Airport controls access control media for Airport-owned facilities, including tenant leased premises and complies with the Federal program standards. Request for the issuance of access control media must be made during the badge application process.

All Airport-owned space is required to be fully accessible to the Airport. If extraordinary security is required to a specific area beyond that expected of ordinary workspace, an “off-system” access control will be made as long as the Airport has access to it during emergencies by providing access control media to the Airport, placement of a knox box, or a similar approved provision is made. The Airport is not responsible for any damages that may be incurred in responding to an emergency in a tenant space to which the Airport has not been provided access media.

The Airport may change the access control system at its discretion to prevent a security compromise. Tenants apply for access control with the Airport Administration staff with designated forms by an authorized signatory. The representative must submit a list of all individuals to be provided with access control media. The Airport will require these individuals to sign for the access control. The tenant is responsible for tracking the media and ensuring their return to the Airport when the media holder no longer requires access. At the airports discretion, it may implement a charge to be assessed for each new access control device, and replacement fees for access control devices will be charged in accordance with the Airports approved rates and fees schedule.

b. Airport Security Badges and Fees

The Airport Administration Office issues Airport identification/access badges to conduct approved activities on Airport Property. The Airport also has established an approved fee structure for badging services. The following individuals are approved to obtain Airport Identification/access badges to conduct activities on the airport:

- Owners, operators and employees of a commercial business that holds a lease on the airport and have a business need to access the airfield
- Contractors, consultants and construction project employees
- General Aviation tenants with a signed hangar or tie-down agreement with the airport or with a tenant who holds a lease with the airport
- Ground drivers for vendors servicing the Airport or airport businesses
- Emergency responders for the purposes of such response where the airport is within their jurisdiction
- City of Renton employees whose job duties require routine access to on airport areas

In order to obtain an Airport-issued identification badge/access control media, the Person and the applicable approved signatory shall complete an application form which includes the type of badge requested and access points required for the individual's duties or needs. The Person is required to undergo the applicable security training, vehicle training and any required recurrent training. Airport Operations will review the application for completeness and appropriateness of the requested access.

Once issued, the Airport Manager or his/her designee is authorized to take action to prevent or halt any activity that he or she reasonably believes violates the Rules and Regulations.

11. Construction on Airport

The City may lease property within the building area or other portions of the Airport for the construction of hangars, buildings, lean-tos, aprons, taxiways, and auto parking lots in accordance with an approved Airport Master Plan/Airport Layout Plan and design guidelines. Aviation related use must be given priority in the use of all leased or privately owned property, buildings or structures. If the aviation needs of the Airport are sufficiently met, the City Council may authorize non-aviation use of any portion of the Airport or any building on the Airport on a case-by-case basis. Application of such non-aviation use shall be made to the City Council.

12. Living Quarters

No person may make temporary or permanent living quarters on Airport. Exceptions to this rule for cause, such as alert crew members or security personnel, will be coordinated with the Airport Manager.

13. Motor Vehicle Operations

a. General

- i. Vehicle operations on the Airport in a careless, negligent, unsafe or reckless manner; in disregard of the rights and safety of others; without due caution and care; or at speeds or in a manner which endangers or is likely to endanger people or property, are prohibited.

- ii. Each personal vehicle authorized onto the airport movement area must have an Airport issued permit which must be affixed to the vehicle. Vehicles not having such permit are subject to tow at owner's expense. Airport permits shall be assigned to a vehicle based on the registration of the vehicle and may not be swapped between vehicles.
- iii. Operators of vehicles, which because of design or function restrict operator visibility to sides and rear of vehicles, shall utilize a second individual for guidance with driving in reverse. Camera aids are permitted in lieu of.
- iv. Airport employees or users may not ride any self – propelled vehicle device such as skate boards, long boards, roller skates/blades, scooters, and three wheelers in the Air Operations Area. Bicycles may be permitted in the AOA on the east side of the Airport only leading to the hangars and tie-downs along the Cedar River.
- v. Use of cell phones and electronic devices is strictly prohibited when driving on the Aircraft Operation Area (AOA), except during emergencies and where needed to conduct safety assessments by Airport Operations personnel.
- vi. No ground service operator shall provide services on the Airport without successfully passing the Airport's Basic Drivers Training course.

b. Vehicle Licensing and Equipment

- i. No vehicle will operate on the airport without having current and adequate full-coverage insurance and current state registration. All vehicles must be registered with the Airport Administration Office and shall receive a permit with proof of such insurance and registration.
- ii. Business vehicles operating in the AOA in the vehicle drive lane or on the movement areas must be equipped with radio communication and a roof-mounted flashing amber beacon which must be illuminated. When the ATCT is not operating, any vehicle authorized to access the taxiways or runways is required to monitor the published Common Traffic Advisory Frequency (CTAF) for the Airport, and have the ability to communicate with aircraft via a two-way aviation radio.

c. Vehicular access and point to point transit

- i. Vehicles must enter and exit the movement area at the closest access point to the apron needed. Vehicles may not transit between aprons or ramps on the AOA, except where the vehicle is unable to travel between points via the landside of the airport.
- ii. All vehicles shall be operated within the posted speed limits at the Airport. The maximum speed limit for all vehicles on the airside, with the exception of authorized municipal vehicles in the performance of their official duties, is fifteen (15) miles per hour, unless posted otherwise.

- d. Aircraft Movement Area**
- e. Parking and Standing**
 - i. Accept where otherwise authorized, vehicles are not permitted to be parked in aeronautical use areas
- f. Impoundment of Motor Vehicles**

14. Fire Regulations

Section **XX.XXX** of the City of Renton Municipal Code establishes the Renton Fire Code.

Fire regulations at the Airport are in accordance with, but not limited to, all federal, state, and local laws, standards, rules, regulations, policies, procedures, recommendations and fire codes, etc. The Renton Regional Fire Authority may conduct regular inspections of all tenant space, including storage areas, for the purpose of fire prevention and to ensure compliance with fire safety practices. An inspection report will be issued to the tenant after each inspection containing information relating to findings of non-compliance and/or recommendations by the inspector with a date of re-inspection relating to findings of non-compliance and/or recommendations by the inspector with a date of re-inspection to ensure that the required corrections have been completed. The tenant is responsible for responding with corrective action to items identified during the inspection that are within the tenant's premises, within the timeframe identified on the inspection report. The Fire Division will work with tenants to ensure compliance with the fire safety practices and codes. Tenants can report potential fire code problems, or concerns about fire safety to the Fire Division.