

CITY OF RENTON APPLICATION RATING TOOL

Program: _____ Reviewer: _____

POINT ALLOCATION

High (5):	The answer addresses all elements listed with responses that are complete and relevant.
Moderate (3):	The answer addresses: 1) Most but not all elements listed, OR 2) All elements listed but answers are not as complete and relevant as other responses.
Low (1):	The answer does not adequately address a number of the key points.
Incomplete (0):	The answer does not address the question.

SUMMARY OF SCORES

Need:	0	/ 50
Outputs/Outcomes:	0	/ 25
Financial/Budget		/ 15
Community Impact	0	/ 10
Subtotal:	0	
Performance History		/minus 0-5
TOTAL:	0	/ 100

Comments:



CITY OF RENTON APPLICATION RATING TOOL

	NEED (50 points)	High (5)	Moderate (3)	Low (1)
Description (30/55 points)				
Program Description Q 1	Provides a clear description of the community problem or need and includes recent regional or sub-regional data.			
Program Description Q 2	The core components of the program are clearly defined and relevant to the existing need(s).			
Program Description Q 3	The program addresses the identified need(s) and is fully described.			
Program Description Q 3, Q 1	How and when the services are provided are clearly defined and address the identified need.			
Program Description Q 4 & Q 5	Clearly demonstrates the agency is able to successfully manage the program and qualified staff is in place.			
Program Description Q 6	The target population is clearly identified including demographic and geographic details and relevant to the existing need(s).			
Accessibility & Diversity Q 1	Program is easily accessible to residents due to location, close proximity to transit stops, special transportation programs provided by program, provision of bus tickets/gas vouchers, services are provided by phone, or services are provided where clients are located/congregate.			
Accessibility & Diversity Q 2	Demonstrated outreach and the ability to address the needs of people with physical disabilities and/or developmental delays. (For example facilities where client services are provided are ADA accessible, ability to communicate via TTY, TDD or 711 relay, ability to provide information in alternate formats when requested, or services provided in client's home.)			
Accessibility & Diversity Q 3, see also: existing need, core components, key staff, target population, and formal collaborations	Agency fully discusses strategies to reach out to and meet the needs of people in their geographic area who are of various cultural and language backgrounds. (For example, languages spoken by staff and volunteers, diversity in staffing, program marketing to various populations available in appropriate languages, ongoing training in working with their specific populations, descriptions of how the project will be culturally relevant, sensitive and linguistically accessible, discussion on how services are designed to help reduce barriers to accessing service, description of ethno-cultural backgrounds of project staff and how that is reflective of clients, and discussion of cultural competency issues faced, including lessons learned)			
Service System Coordinator Q 1 & Q 2	Demonstrates knowledge of other similar programs and discusses how their program differs in type of service provided by other similar types of service, and reasons for supporting the program. Includes information on whether the program is part of a region-wide plan.			
TOTAL NEED SCORE: 0		Subtotals:		
		0	0	0



CITY OF RENTON APPLICATION RATING TOOL

OUTPUTS/OUTCOMES (25 points)		High (5)	Moderate (3)	Low (1)
Service Units & Outputs (10/25 points)				
Program Outputs (Tables 1-3, Q 1)	Service units are appropriate for the proposed program (e.g. crisis lines measure number of calls, food banks measure bags of food provided). Significant changes in service units were explained if applicable.			
Program Budget Revenue table & Output Tables	Funds requested are in line with number of units of service provided and consistent with service costs for other cities.			
Outcomes (15/25 points)				
Program Outcomes Q 1-Q 4	Application provides clear information on how the effectiveness of the program is measured and discusses the most recent outcome results.			
Program Outcomes Q 1-Q 4	Outcomes are measurable and demonstrate program effectiveness, taking into account the intensity and duration of the program and type of services provided. (For example, basic needs indicators may be the same as their outputs.)			
Program Outcomes Q 5	Data collection methods identified for the outcomes are appropriate to the agency and staffing levels.			
TOTAL OUTPUT/OUTCOMES SCORE:		0	0	0
		Subtotals:	0	0

FINANCIAL (15 points) /Performance History (0-5 points deducted) completed by staff

Renton Community Impacts (10 Points)

The role of the Human Services Advisory Committee is to recognize community assets, anticipate need and allocate funds to programs best meeting those needs. Based on the degree to which the applicant addresses any of the element(s) identified as key components in the delivery of service for Renton residents, up to 10 points may be given by reviewer per program/project.

Elements that may be considered can include, but are not limited to: program accessibility-easy access for Renton residents; programs that respond to the diversity of Renton; address an emerging or unmet community need (for example, a youth drop in teen center); program uses Renton funds to leverage other funds; programs that utilize volunteers effectively to reduce program delivery costs, where appropriate; program is a non-mainstream agency providing culturally competent services; program collaborates with other agencies to provide services and increase capacity to serve Renton residents. If other elements are identified, please identify them below.

Total Points for Community Impact

