

Human Services Advisory Committee
Meeting Report
Renton City Hall
Council Conference Room, 7th Floor
March 15, 2016 - 3:00 p.m.

1. Chair Dodd called the meeting to order at 3:06 p.m.

ATTENDANCE: Brook Dodd, Amy Koehl, Shannon Matson, Leslie Anderson, Ashley Wolfe, Joanie Howe, Sheila Houston, Tina Harris.

Excused: Henry Malphus, Krista Townsend

Staff: Karen Bergsvik, Dianne Utecht, Jennifer Jorgenson.

Guest: Mayor Law

2. Mayor Law's presentation was moved to the top of the agenda. The Mayor was welcomed, introduced, and invited to share his vision for the future with the Committee.

Highlights of his talk:

One of his priorities is the Inclusion Initiative to promote inclusivity for the influx of the diverse races and aging populations growing in our communities. He noted the recent Ethnic Fair in the Highlands was well attended. It was sponsored in part by the City, as will be the Multi-cultural Festival that is scheduled for September at the Pavilion Events Center.

He thinks some of the funding issues for human services could be considered public safety issues. He said the City Council looks to this committee to identify the needs, and he's eager to learn what the genuine needs are, and how does the committee address these issues? He noted the public has been generous with donations to help in time of need.

Regionally, a major emphasis right now is addressing and reducing homelessness.

In closing, the Mayor presented several questions for this Committee to consider:

"If the HSAC had more money, what would it require? What would you fund? What would the outcome be?"

"What priorities should the City consider and how would the funds be used?"

3. Approval of Previous Minutes
Leslie moved to approve the previous meeting minutes as presented; seconded by Tina; motion carried. Brook announced Monica Mendoza-Castrejon resignation from the board. Current applicants will be contacted to see if they were still interested and available to fill the position. Tina and Brook volunteered to be the Nominating Committee and will work to fill the vacancy quickly.
4. Contracting 101 – This topic was suspended due to time constraints.
5. Funding Process
 - A. \$7,000 for Capacity Building – Five options were presented in February and discussion continued to identify which option would be used.
 - A1. Helping the previous six agencies continue to develop capacity, or are they ready to be competitive?

- A2. Use it to hire the consultant to help the agencies with the application and/or review the applications prior to submittal;
- A3. Do nothing. The funds can be rolled into the allocations;
- A4. Should Renton participate in regional capacity building efforts with this money set aside for that purpose?
- A5. Split out the \$7,000 and share it with those agencies that are doing well – *if* they previously met their benchmarks.

Each option was discussed. A motion was made to adopt A3. The motion died for lack of a second. After further discussion on how to earmark the \$7,000, it was moved and seconded to earmark these funds for the regional parallel capacity funding process, with the caveat that the funding is conditional upon the HSAC approving the process.

- B. Maximum Contract Amount – Sheila suggested that a maximum contract amount be determined. After discussion it was decided to table this for the April meeting when all members would be present.
- C. Financial Review/Rating Criteria – Brief discussion but no decision made; tabled for next meeting.
- D. Performance Measures (points, deductions) – Brief discussion but no decision; tabled for next meeting.
- E. July Meeting Dates – The HSAC meeting is scheduled for July 19th. It was determined that reviewing the funding applications and making final determinations would take a full day and a half. It was decided to schedule Monday, July 18th from 2:00 to 6:00 p.m. and Tuesday July 19th from 9 a.m. to 5 p.m. for this work.

The meeting was adjourned at 5:03 p.m.

Respectfully submitted,



Brook Dodd, Chair

Next regular meeting: April 19, 2016, Council Conference Room 7th Floor, Renton City Hall