

**CITY OF COVINGTON  
HUMAN SERVICES JOINT AGREEMENT  
2011 SERVICE REPORT**

**Agency Information:**

Child Care Resources  
1225 S. Weller, Suite 300  
Seattle, WA 98144

phone: 206-329-1011  
fax: 206-461-3726

Contact: Deeann Burtch-Puffert

Title: Chief Executive Officer

**Contract Information:**

Contract Amount: **\$27,199**

Program Name: **Child Care Resource and Referral**

Description of Services: To provide information and referral to assist families in finding appropriate child care; provide technical assistance to child care providers; and provide community education regarding child care issues.

**Reporting Information for:**

- 1st Qtr/Jan-Mar due April 15                       2nd Qtr, Apr-June, due July 15,  
 3rd Qtr, Jul-Sep, due Oct 15                       4th Qtr, Oct-Dec, due January 5th

**Required Attachment Checklist:**

- Quarterly Financial Report  
 Quarterly Demographic Report  
 Outcome Measures Report (2nd and 4<sup>th</sup> quarters)  
 Quarterly Narrative Report \*  
 Insurance Liability Certificate (1<sup>st</sup> Quarter only)

*\*Please attach a narrative explanation in the event that quarterly performance measures were not met.*

City of Burien Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	9	9	9	8	17	36
Information & Referrals	9	9	9	8	17	36
Training Hours	10	10	9	9	20	114.25
Technical Assistance Hours	3	2	3	2	1.25	53.35

City of Covington Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	5	5	5	5	3	12
Information & Referrals	5	5	5	5	3	12
Training Hours	7	6	6	6	0	12
Technical Assistance Hours	3	2	3	2	0	57.75

2011 Joint Human Service Agreement  
Service Report – Exhibit D

City of Renton Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	26	26	26	26	53	130
Information & Referrals	26	26	26	26	53	130
Training Hours	10	9	10	9	60	482.75
Technical Assistance Hours	9	9	9	9	42.97	114.50

City of SeaTac Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	7	6	6	6	19	36
Information & Referrals	7	6	6	6	19	36
Training Hours	5	5	4	4	34	121.5
Technical Assistance Hours	4	4	4	3	2.75	35.8
% of Clients served that report finding child care due to Information & Referral service	55%	55%	55%	55%	63%	

City of Tukwila Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	12	12	12	12	13	25
Information & Referrals	12	12	12	12	13	25
Training Hours	8	8	8	8	5	44.5
Technical Assistance Hours (for reporting purposes only)	5	4	5	4	15	29.78

Between first and second quarters of this year CCR had a conversation with our South King County funders who asked that we report all services to-date to the respective South King suburban cities, regardless of funding source, so we have included these numbers in this quarterly report. As you will see CCR provides many additional hours of services to many additional community members, above and beyond what is funded by the suburban cities. CCR is fortunate to be funded by other sources including the state Department of Early Learning (via the State Child Care Resource and Referral Network), United Way, and other small foundations to provide similar services in South King communities. We also want to recognize there is a great- and growing- need for quality child care in South King County, and we are dependent on funding from suburban cities in order to ensure that community members needs will be adequately met.