

CITY OF COVINGTON
HUMAN SERVICES JOINT AGREEMENT
2011 SERVICE REPORT

Agency Information:		
	Child Care Resources 1225 S. Weller, Suite 300 Seattle, WA 98144	phone: 206-329-1011 fax: 206-461-3726
Contact	Deeann Burtch-Puffert	Title: Chief Executive Officer

Contract Information:

Contract Amount: \$27,199

Program Name: Child Care Resource and Referral

Description of Services: To provide information and referral to assist families in finding appropriate child care; provide technical assistance to child care providers; and provide community education regarding child care issues.

Reporting Information for:

- | | | | |
|-------------------------------------|------------------------------|--------------------------|-----------------------------------|
| <input checked="" type="checkbox"/> | 1st Qtr/Jan-Mar due April 15 | <input type="checkbox"/> | 2nd Qtr, Apr-June, due July 15, |
| <input type="checkbox"/> | 3rd Qtr, Jul-Sep, due Oct 15 | <input type="checkbox"/> | 4th Qtr, Oct-Dec, due January 5th |

Required Attachment Checklist:

- Quarterly Financial Report
- Quarterly Demographic Report
- Outcome Measures Report (2nd and 4th quarters)
- Quarterly Narrative Report *
- Insurance Liability Certificate (1st Quarter only)

**Please attach a narrative explanation in the event that quarterly performance measures were not met.*

City of Burien Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	9	9	9	8	19	19
Information & Referrals	9	9	9	8	19	19
Training Hours	10	10	9	9	0	0
Technical Assistance Hours	3	2	3	2	1.3	1.3

City of Covington Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	5	5	5	5	9	9
Information & Referrals	5	5	5	5	9	9
Training Hours	7	6	6	6	7	7
Technical Assistance Hours	3	2	3	2	45.75	45.75

City of Renton Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	26	26	26	26	77	77
Information & Referrals	26	26	26	26	77	77
Training Hours	10	9	10	9	49	49
Technical Assistance Hours	9	9	9	9	0	0

100%
2005/3
= 6667
83 34%

City of SeaTac Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	7	6	6	6	17	17
Information & Referrals	7	6	6	6	17	17
Training Hours	5	5	4	4	0	0
Technical Assistance Hours	4	4	4	3	5	5
% of Clients served that report finding child care due to Information & Referral service	55%	55%	55%	55%	71%	

City of Tukwila Performance Measures:	Planned Service Units				New Service Units this quarter	Total Service Units to Date (ALL Funding Sources)
	1st	2nd	3rd	4th		
Number of Unduplicated Clients	12	12	12	12	12	12
Information & Referrals	12	12	12	12	12	12
Training Hours	8	8	8	8	0	0
Technical Assistance Hours (for reporting purposes only)	5	4	5	4	0	0

We expected our first quarter TR and TA hours would trend low and we are anticipating an increase 2nd and 3rd quarter as additional trainings are planned in or near the targeted cites. For outreach, we mailed and emailed TA outreach flyers in English and Spanish to all licensed providers and child care licensors, which will increase requests for TA in upcoming quarters.