



## **Human Services Advisory Committee**

### **Meeting Minutes**

Renton City Hall  
Council Conference Room, 7<sup>th</sup> Floor  
July 16, 2013, 3:00 p.m.

**CALL TO ORDER:** Vice-Chair Shannon Matson called the meeting to order at 3:05 p.m. A quorum was present.

#### **1. ATTENDANCE:**

**In Attendance:** Shannon Matson, Acting Chair, Amy Bresslour, Dorothy Capers, Monica Mendoza, Leslie Anderson, Elyn Blandón, Len Aron, Ryan McIrvine. **Absent:** Excused: Linda Smith, Zenovia Radcliff  
**Unexcused:** Brook Lindquist

#### **2. APPROVAL OF PREVIOUS MINUTES**

Shannon asked for a motion to approve the May 21, 2013, minutes. Amy moved for approval of the minutes as presented; Elyn seconded. Motion carried.

#### **3. AGENCY PRESENTATIONS**

Institute for Family Development (Kim House) – This organization provides high quality, cost-effective, evidence based in-home services for children and their families. Many of the families are referred by the Courts or by DSHS. The City funds the Parent and Children Together (PACT) program. PACT provides in-home counseling, skill building and support to high risk, low income families not engaged or benefitting from other services.

Greater Maple Valley Community Center (Mark Pursley, Executive Director) – This is a human services organization based within the Tahoma High School boundaries focusing on children and family programs, teen programs and a drop-in center, and programs for seniors. The City allocates funds to the Date-Wise Program at Lindberg High School that teaches high school students to recognize and prevent dating abuses and violence.

#### **4. CITY OF RENTON HUMAN SERVICES NEEDS ASSESSMENT**

Karen introduced Kris Sorenson and Ben Quinn. Kris is with the City's Community and Economic Development Department and Ben is a summer intern with the City's Human Services Division, working with Kris on the Needs Assessment as part of the City's update of the Comprehensive Plan.

Kris explained the progress to date. The City is doing a Housing and Human services Needs Assessment. This will give us data to update the comprehensive plan, and also be the foundation for the Human Services Strategic Plan. The Renton Housing Authority needs a more detailed analysis of the Sunset Area, so this will be part of the assessment as well. Staff from the Renton Housing Authority, Neighborhood House, and Shannon, representing the Human Services Advisory Committee, were part of a group that developed a Request For Proposals, and selected Berk and Associates as the consultant to do the work.

Ben and Kris attended a Comprehensive Plan Open House where information was shared, and a contact list for interest in the element was started.

The Community Needs Assessment Preliminary Menu of Indicators was distributed and explained. Kris and Ben would appreciate input as to any missing points that should be included in the study results. The deadline for this response is July 26, 2013.

#### **5. 2013 COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION**

**Revised Allocation** – The City received an unexpected increase in the CDBG funding, bringing the unallocated

capital funds to a total of \$61,841. These funds must be spent on CDBG-eligible capital projects, and cannot be used for public services or planning/administration items. Four options for allocating the money were reviewed: 1) Meadow Crest Playground; 2) Emergency Feeding Program; 3) City of Renton Housing Repair Assistance Program; 4) Funds Remain Unallocated.

Meadow Crest Playground is a combined City/School District effort to create and maintain an all-inclusive playground for individuals with special needs as well as able-bodied people to enjoy and recreate together according to their capabilities on many different levels. Items that are desired, but not yet funded, are picnic shelters and picnic tables for playground patrons to use and enjoy. These items are tangible and clearly fall under the realm of a capital project. The recommended 2013 allocation is \$37,515.

The Emergency Feeding Program has to relocate from their current location. They have found a space with a 15-year lease by The Landing. They are looking for City funds to go with their grant application to King County. The allocation will be contingent on obtaining other funding. If additional funds from King County are not obtained, this money will revert back to the unallocated capital fund classification. Recommended 2014 allocation is \$24,326.

Ryan moved to accept the staff recommendations for the allocation of the CDBG capital funds. Motion was seconded by Amy. One Nay, seven Ayes: Motion carried.

**6. RESOURCE DIRECTORY**

Karen went over the Resource Directory and asked the members to scrutinize it and answer the question: "If you could change one thing, what would it be?" She would appreciate feedback by Friday, July 26, 2013.

**7. FEEDBACK FROM SITE VISITS**

Members felt the site visits were very enriching and it was a benefit to see where agency offices are physically located. Seeing actual services in progress is something to consider in future agency visits.

**8. ACTION PLAN FOR SOMALI YOUTH**

Karen reported they have not completed the vendor information with the city, so we are unable to pay them the last two quarters. We got the required insurance information from the City of SeaTac. This agency is the only agency that we do not have a signed contract with. The South King Council of Human Services will be working with them to develop an action plan, so that they can meet the requirements of the City.

**9. AUGUST MEETING**

The August meeting will be held at the Multi-Service Center (MSC) located at 23960 35<sup>th</sup> Place South in Kent, WA. Their phone number is 206.824.4843. Members are scheduled to arrive at the destination from 3:00 to 3:30 p.m. and departure back to Renton will be at 4:30 p.m. Directions will be forthcoming.

The meeting adjourned at 4:42 p.m.  
Respectfully submitted,

  
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Shannon Matson, Vice-Chair

NEXT REGULAR MEETING: AUGUST 20, 2013

Meet 3:00–3:30 p.m. at Multi-Service Center 23960 35<sup>th</sup> Place South, Kent, WA 98032 Phone: 206.824.4843  
(Directions are forthcoming)