

# Emergency Preparedness

## GET READY in RENTON

### Connecting You to What You Need in an Emergency!

Whether you want to know how to be personally prepared, where to get important information before, during, and after a disaster or how you can help your community during a disaster, the Renton Emergency Preparedness Academy can help. **The Renton Emergency Preparedness Academy (REPA)** is a creative partnership between the City of Renton, the American Red Cross, and Renton Technical College.

The goal of the academy is to help people be better prepared and equipped to face any type of emergency. A wide array of ever-changing courses is offered several times each year. Classes are conveniently offered on the campus of the Renton Technical College, as well as, at the Renton Community Center and other off-site locations. All of the classes provided are taught by qualified professionals and most are free of charge.

Don't miss an opportunity to learn how you and those you care about can be better prepared for an emergency. For more information or questions, contact the City of Renton – Office of Emergency Management at 425-430-7000 or the American Red Cross at 206-709-4528.

### What is CERT?

The Community Emergency Response Team (CERT) Program educates people about disaster preparedness for emergencies and hazards that can impact their community and trains them in basic disaster response skills. Once you complete the training, a CERT member has the skills to assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help. CERT members also are encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects in their community.

### What is the training like?

CERT training includes both classroom and “hands-on” training in the areas of home preparedness, fire suppression, first aid, search and rescue, hazard awareness and disaster psychology. At the end of CERT training, a disaster simulation is held to allow participants to practice their skills in a realistic setting. Once you complete CERT training, you are matched up with other CERT members in your neighborhood to form a CERT team.

### Why do we need CERT?

On an ordinary day in Renton, there are 28 firefighters and 12 police officers on duty serving a community of over 80,000 people. If a disaster occurs, these professional responders will immediately be overwhelmed with requests for help. They simply will not be able to meet the needs of all Renton residents during the hours and perhaps days following a disaster. Residents will need to serve as their own “first responders” during this critical time when help will not be coming to your area. CERT training provides you with the skills you need to serve safely and effectively as part of a first response team in your own neighborhood. CERT teams save lives and protect property that otherwise would be lost following a disaster.

Sign up for a CERT class today or for additional information please contact Emergency Management Coordinator, Mindi Mattson, at 425-430-7041.

### Community Emergency Response Team

Ages 18 & up. After a disaster people should be prepared to take care of their own needs for a period of time until help arrives. The Renton Fire & Emergency Services Department offers CERT to teach individuals how to prepare their homes and neighborhoods to respond to disasters. Topics covered include personal preparedness, first aid, fire suppression, search and rescue, terrorism and team organization. Instruction includes a combination of classroom and practical “hands-on” training. CERT graduates serve as their own “first responders” during the critical period after a disaster when existing resources are overwhelmed. **Held at Fire Station #14.**

#47574	W	9/22-11/4
6:00-9:00pm	Mattson	\$25/\$30

**and on Saturday, 11/6 from 8:00am to 12:00pm.**

**All classes held at Renton Technical College unless otherwise noted.**

**Over 80% of successful rescues after a disaster are done by ordinary people, not professional responders.**



**For more information, call 425-430-7000 or visit [rentonwa.gov](http://rentonwa.gov)**

# Emergency Preparedness

## Amateur Radio Tech Licensing Class

Ages 18 & up. Amateur radio, often called ham radio, is both a hobby and a service in which participants, called "hams," use various types of radio equipment to communicate with other radio amateurs for recreation and public service. This course covers all of Element 2 of the FCC Amateur Radio Service materials. Participants will be fully prepared to take the Technician Class licensing exam which will be administered at the end of day two. After passing the exam, you will receive your amateur radio license by mail from the FCC. **A \$50 fee payable to instructor covers manual and license exam fee. Held at Fire Station #12.**

#47575	S/Su	9/11 & 9/12
9:00am-4:00pm	Mattson	

## Amateur Radio General Licensing

Ages 18 & up. For amateur (ham) radio operators who already possess a Technician Class license from the FCC, this course covers all of Element 3 of the FCC Amateur Radio Service materials needed to upgrade to a General Class license. Upon completion of these classes, participants will be fully prepared to take the General Class licensing exam which will be administered on November 1. After passing the exam, you will receive your General Class license by mail from the FCC. **A \$50 fee payable to instructor covers manual and license exam fee. Held at Fire Station #12**

#47584	M/W	10/4-11/8
7:00-9:00pm	Mattson	

## Introduction to Contingency Planning

Ages 18 & up. Make a plan today for a disaster that could happen tomorrow. The Small Business Administration estimates that up to 43% of small businesses will never re-open their doors after an IT interruption. The Introduction to Contingency Planning is a 2-hour course comprised of lecture and group activities. You will be challenged to work collectively to identify potential risks/threats to an organization and the resulting operational impacts. This workshop would be beneficial to groups just beginning their contingency planning or those updating their plans.

#47577	W	9/22
4:00-6:00pm	Kasper	Free

## Contingency Planning Workshop

Ages 18 & up. This workshop is designed to assist small businesses and nonprofits concerned with being prepared to continue serving their target populations during and after a disaster such as flooding, earthquake or pandemic flu. Who should come to this workshop? Agency directors, managers, health and safety officers or other designated staff/volunteers. The workshop will cover the following topics: learn key planning components, agency risk evaluation and control, agency emergency response planning, building agency resiliency via trainings, exercises and maintenance, and establishing partnerships.

#47586	T/W	11/9 & 11/10
2:00-6:00pm	Kasper	Free

All classes held at Renton Technical College in room K203/204 unless otherwise noted .

## Fire Safety/Extinguisher Training

Ages 18 & up. This course is designed to teach you what to do if a fire occurs in your home. Participants will learn about the most common causes of fires, facts about smoke alarms and the life saving components included in a home escape plan. You will also learn about the different classifications of fire and the safe use of a fire extinguisher. Instruction consists of a lecture format with hands-on fire extinguisher practice outside. (Dress appropriately, sturdy shoes etc.) **Class held at Fire Station #14.**

#47582	W	9/29
6:00-9:00pm	Mattson	Free

## Surviving a Fire in Your Home

Ages 18 & up. Would you survive a fire in your home? Fire can spread at an alarming speed, so you must be prepared to move quickly and make the right decisions. Find out easy steps you can take to increase your chances of surviving a fire, preventing fires, and protecting your family. Learn about the reality of fire compared with the myths we see on television.

#47572	T	10/5
7:00-8:30pm	Hickey	Free

## Heat Safety

Ages 16 & up. In Western Washington our summer heat and humidity puts us at great risk of heat related illnesses. Learn to read the Heat Index and how it relates to those weather report warnings, how to choose the right sunscreen, sunglasses, and clothing for the hottest times of the year. Recognize the signs that tell you when someone is in trouble with the heat and what actions you must take to survive.

#47578	Th	9/23
4:00-5:30pm	Quist	Free

## Police Citizen's Academy

Have you ever wondered what it's like to be a police officer? Are you curious about how the police department works? How does Renton compare to CSI: Miami? Come and find out!

The next session of the Renton Police Department's Citizen's Academy will begin in September. Members of the police department and law enforcement community will speak on a variety of topics including Patrol Operations, K9 Unit, Hostage Negotiations, SWAT Operations, Gangs, Drugs, and more! Academy participants will have the opportunity to ride-along with a patrol officer and to tour the jail, the dispatch center, and the police department.

Citizen's Academy is a wonderful opportunity to get to know Renton's Finest and to better understand local law enforcement and the criminal justice system. You must be at least eighteen years old to attend. Applications will be accepted until September 10, and priority may be given to those who live and work in Renton. A background check will be conducted on all applicants.

Additional information and the application for our Citizen's Academy are available on the City website at [www.rentonwa.gov](http://www.rentonwa.gov). If you have questions or would like an application mailed to you, please call 425-430-7520.

# Emergency Preparedness

## Disaster Preparedness

Ages 13 & up. Did you know that Washington State has the potential for the most types of disasters in the USA? Will you be ready for the next disaster? Find out in this interactive lecture from your local American Red Cross how to make a plan with a focus on flood preparedness, build a disaster supply kit, and how to be your own best resource.

#47586	M	10/4
4:30-6:30pm	Rothman	Free
#47585	Th	11/18
6:00-7:30pm	Rothman	Free

## Flood Preparedness and Safety

Ages 18 & up. The number of homes and businesses experiencing flooding in our area is increasing. Weather changes, new construction, infrastructure failure - not many people move into a location expecting it to flood so it can feel like an unending nightmare when it happens. This lecture will teach you about flood insurance, how to identify locations at risk of flooding, as well as showing you the steps you can take to reduce water's impact on your home.

#47589	W	11/3
6:00-7:00pm	Rothman	Free

## Preparedness for Adult Family Homes

Ages 18 & up. As an adult family home owner or employee, you care for some of our community's most vulnerable residents, who depend on your care 24 hours a day. Have you developed your disaster plan to make sure you can continue caring for them when the power goes out or the earthquake hits? This class will review the different requirements for AFH disaster planning in Washington State and things that you should consider during disaster planning. Bring any in-process plans if you would like feedback.

#47573	S	10/2
9:00am-12:00pm	Myers	Free

## Disaster Preparedness for Caretakers

Ages 16 & up. This class will help caretakers of people with special needs and caretakers of seniors to prepare for disasters and emergencies. Topics that will be covered include disaster kits, evacuation planning, special needs planning and shelters.

#47608	S	10/16
2:00-4:00pm	Myers	Free

All classes held at Renton Technical College in room K203/204 unless otherwise noted.

## Shelter Operations and Simulation

Ages 18 & up. In this instructor-led course, the learners will acquire knowledge of Red Cross policies and procedures for setting up, running and closing a shelter during a disaster. The course includes lecture, group exercises, and a simulation.

#47590	S	10/23
9:00am-5:00pm	Hamilton	Free

## Map Your Neighborhood Facilitator Training

Ages 15 & up. Going a step beyond personal emergency preparedness, which is not specifically addressed in this training, this course will prepare you to organize and lead a 90-minute discussion with your neighbors. Together with your neighbors you will take an inventory of the special needs and emergency resources you have in your own neighborhood. Neighbors helping neighbors can make the difference in how well your community weathers the disaster.

#47587	Th	10/28
6:30pm-8:30pm	Myers	Free

## Out-of Area Contacts

If you are separated from your loved ones when disasters strike, you immediately will wonder how and where they are. The stress of the event may make it difficult to remember even routine information, like phone numbers. Consequently, we recommend that every household member have an out-of-area contact card in a wallet, purse, or backpack at all times.

Ask an out-of-area friend to be your contact person. This person should live at least 100 miles away from you. Make small cards with this person's name and phone number for all family members to carry in their wallets, purses, or backpacks.

### Clip and Save!

#### OUT OF AREA CONTACT PERSON

Why? Local phone systems may be shut down in a disaster. However, you frequently can place a long distance call.

Name (print):

Phone number (with area code):

Cell phone number (with area code):

**Tip:** You may be able to text message loved ones on your cell phone. Remember to keep these messages short.

## Interacting with Emergency Responders

Ages 14 & up. In the middle of an emergency or unexpected event, it is important to know what to say or do to interact effectively with emergency responders. Through lecture and discussion, this class will cover a wide spectrum of possible scenarios, including calling 9-1-1, encountering police activity on your street, helping at an accident, identifying a utility emergency, providing information to paramedics, or even being pulled over for speeding by police. You will learn what emergency responders expect of you, what you can expect of them, and how you can work productively with them during the emergency.

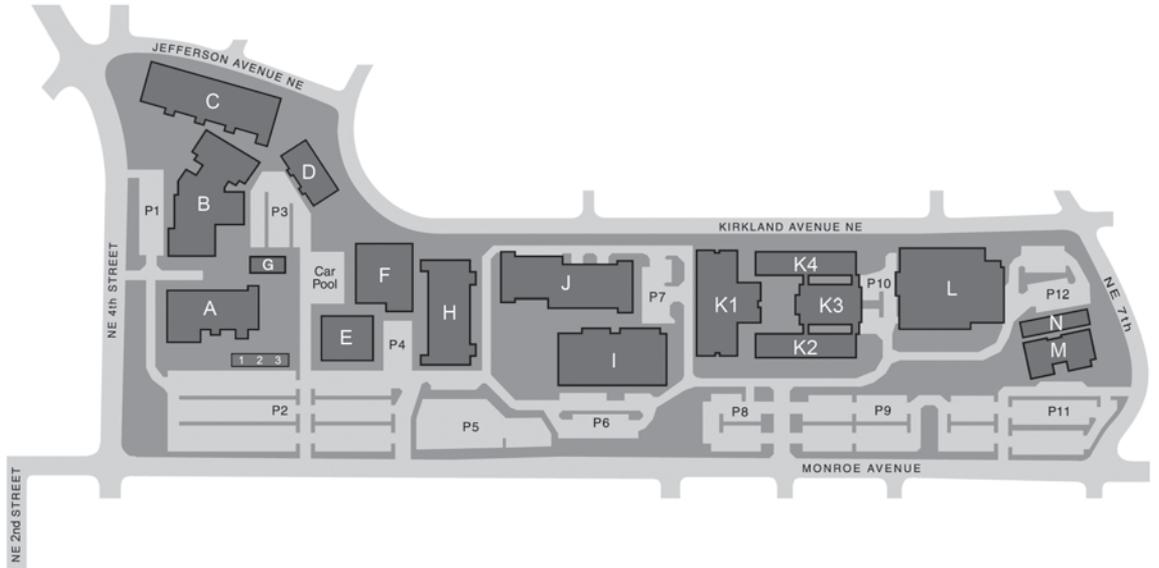
#47571	Th	10/14
6:00-8:00pm	Needham	Free

# RTC Campus Guide

## Main Campus

3000 NE Fourth Street  
Renton, WA 98056-4195

- A - McCormick
- B - Health Occupations
- C - Technology Resource Center
- D - Basic Studies Center
- E - Houser
- F - Anderson
- G - Electrical Mechanical
- H - Business Technology
- I - Roberts Campus Center
- J - DeMoss
- K - Greco
- L - Odem
- M - Family Life/Child Care
- N - Early Childhood/Facilities
- P - Parking Areas



# Directions to the RTC Campus

## Driving Directions

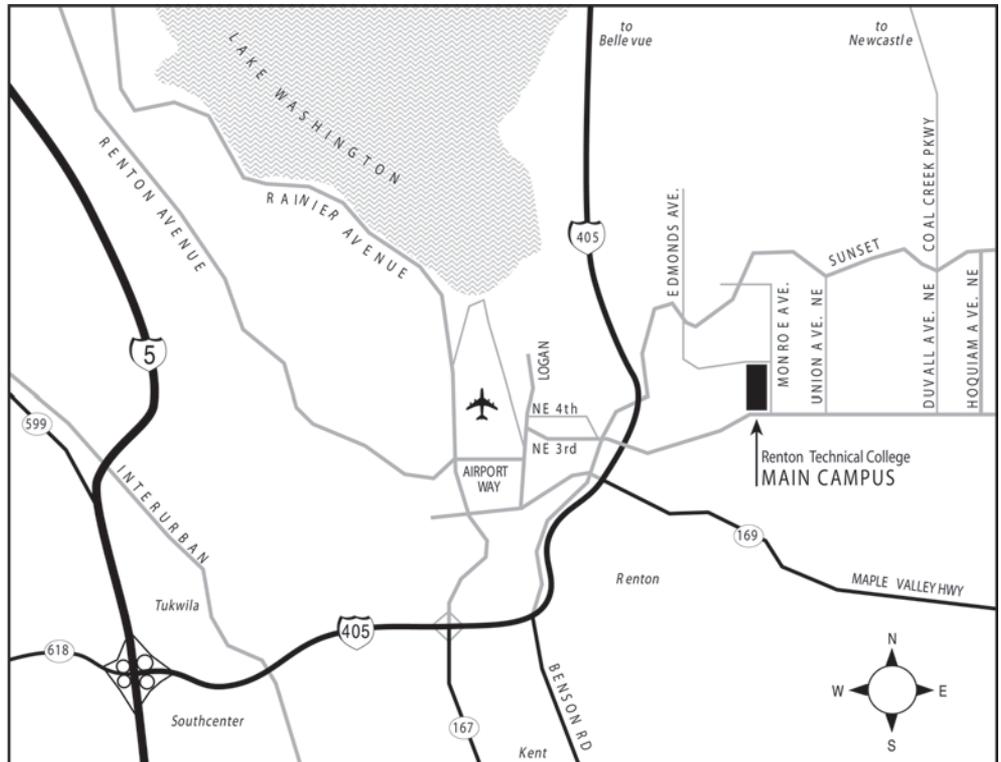
To RTC Main Campus from I-405

### NORTHBOUND

Take Exit 4. After exiting, do not take the Maple Valley exit to the right. Stay to the left and take the Bronson Way exit to Renton. Turn right at bottom of the off-ramp. Continue to the next stoplight and turn right onto Sunset Boulevard. One block further at the stoplight, turn right onto NE 3rd Street. Follow NE 3rd Street to the top of the hill. RTC is on the left side after you crest over the top of the hill. Turn left on Monroe Avenue NE to access the main entrance.

### SOUTHBOUND

Take Renton Exit 4, merge onto Sunset Boulevard, turn left at the first stoplight onto NE 3rd Street. Follow NE 3rd Street to top of hill. RTC is on the left side after you crest over the top of the hill. Turn left on Monroe Avenue NE to access the main entrance.



# Sign Me Up!

## Resident Policy

Addresses within the greater Renton area do not accurately indicate whether or not a household and/or business is located within Renton City limits or unincorporated King County. If your address conforms to the examples below, you live inside the Renton City limits.

- Have a four digit or less house number and a one or two digit street address. For example, 1234 SE 4th Street, Renton.
- Have a four digit or less house number and a street name. For example, 1234 Main Avenue S., Renton.
- Have a five digit house number and were annexed by the City of Renton after August 25, 2006.



## ADA

## Accommodations

Most City of Renton facilities are wheelchair accessible. The City of Renton provides reasonable accommodations for those with disabilities. American Sign Language (ASL) interpreter available upon request. For this or other assistance, please call two weeks in advance: 711(TDD) or 425-430-6700.

## Scholarships

Scholarships are available for some classes or programs, but scholarship funds are limited. For more information, please call 425-430-6747.

## Online Account Creation!

Don't have a PIN/Barcode? Now you can create an account online. Go to [cybersignup.org](http://cybersignup.org) to set up your account. Once the request is received, we will activate the account and email your Pin/Barcode to you within two business days.

Forgot your Pin/Barcode? Go to [cybersignup.org](http://cybersignup.org), click on the My Account Tab, Forgot My Password. If we have your email address in our system, your PIN/Barcode will be automatically sent to you. If you do not receive this information, please call 425-430-6700 for assistance.

## Registration Dates

City of Renton residents only:  
Tuesday, August 31, 2010

Open registration begins:  
Tuesday, September 7, 2010

- Registration hours are 7:00 a.m. to 7:00 p.m., Monday through Thursday, 7:00 a.m. to 4:30 p.m. on Friday and 8:00 a.m. to 4:30 p.m. on Saturday. Registrations not received during registration hours will be processed the following day.
- Mail-In registrations received before registration is open to the general public will be processed after 12:00 p.m. on September 8. Walk-in registrations have first priority.
- Participants under the age of 18 must have parent/guardian consent to participate.
- Snacks and/or refreshments may be served at some programs. A portion of the registration fees may be used to purchase supplies and/or snacks.
- Pre-registration is required for all classes unless otherwise noted.
- All classes are held at the Renton Community Center unless otherwise noted. Site locations can be found on the Facilities Locations page.
- Fees include Washington State sales tax where applicable.
- This class schedule is published for informational purposes only and is subject to change without notice. Every effort is made to ensure accuracy at the time of publication.
- Don't hesitate. Register early to ensure that the program you desire isn't filled or canceled due to below minimum enrollment.
- Supply fees are additional fees paid directly to the instructor for items not included in the class fee or provided by the City of Renton Community Services Department.

## Registration Confirmations

To save processing costs, the City of Renton does not send receipts or confirmations. Please keep a record of the dates and times for classes in which you enroll. You will be notified if there is a problem with your individual registration or if a class has been filled, canceled, or rescheduled.

## Refund Policy

- Full refunds will be made for any program canceled by the City of Renton.
- To be eligible for a refund, a written request must be received at least seven days prior to the start of the program. The refunded amount will be the class fee less a \$10 administrative fee.
- Requests submitted less than seven days prior to the first class will be issued a refund/credit of 50% of the program fee.
- No refunds will be issued for any program fees of \$10 or less.
- If a request is made after the program has already begun, no refunds will be issued.
- No refunds will be issued to athletic teams, for league play or tournament play, if the request is made after schedules have been completed.
- No refunds will be issued for inclement weather, unless it results in the closure of the facility during the time of the rental.
- Picnic shelter/Henry Moses Aquatic Center Canopy and Group Reservation cancellations must be made at least 14 days in advance of the reservation date to be eligible for a refund. The amount refunded will be 50% of the reservation fee. Requests made less than 14 days before the rental date will result in the loss of the entire reservation fee. There is a \$30 rescheduling fee.
- If your original payment method was cash or check, and you do not wish a credit on your account, you will be issued a check through our Finance Department in approximately four to six weeks. Credit card payments will be refunded to your account within seven to 14 days.

## Disclaimer

The classes and workshops offered in this brochure are designed to be useful and informative. We do not endorse any products or programs that are presented. It is the individual's responsibility to make informed decisions regarding these issues.

# Sign Me Up!

## Easy Ways to Register!



### Walk-In

Renton Community Center, 1715 SE Maple Valley Highway, Renton, WA 98057. Monday-Thursday: 7:00 a.m. to 7:00 p.m., Friday: 7:00 a.m. to 4:30 p.m. and Saturday: 8:00 a.m. to 4:30 p.m.



### Mail-In

Complete the registration form and include Visa or Mastercard number, expiration date and card holder signature or check and mail to **City of Renton Community Center, 1715 SE Maple Valley Highway, Renton, WA 98057.**



### Phone-In

Phone-in registration is available Monday through Friday, 10:00 a.m. to 4:00 p.m. beginning **Thursday, September 9.** Please have registration information and credit card ready. **Call 425-430-6700.**



### Internet

Our on-line system, *Cyber Sign-Up* is available 24 hours and allows you to view courses, register, make payments and view account information. To use Cyber Sign-Up go to [www.cybersignup.org](http://www.cybersignup.org) or visit the City's website at [rentonwa.gov](http://rentonwa.gov). You will need the following:

- Participant barcode
- Family PIN
- Program course number
- Valid Visa or Mastercard number and expiration date

## Please Print

**Please make checks payable to City of Renton. Notification will be made only if classes are canceled.**

### Parent/Guardian Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_ City State Zip

Phone (h): \_\_\_\_\_ (w): \_\_\_\_\_ email : \_\_\_\_\_

Participant's Name	Birthdate	Sex	Course #	Course Name	Fee	If course not available, course # of alternative.
<b>Total:</b>						

Being fully informed as to these risks and in consideration of my being allowed to participate in City sponsored activities and/or use of City facilities, I hereby assume all risk of injury, damage, and harm to myself arising from such activities or use. I also hereby individually and on behalf of my heirs, executors, and assigns, release and hold harmless the City of Renton, its officials, employees, and agents and waive any right of recovery that I might have to bring a claim or a lawsuit against them for any personal injury, death, or other consequences occurring to me arising out of my voluntary participation in this activity." I hereby give permission to the City of Renton and the Recreation Division to use any photos taken during this activity, which might include me or my child (children), in publications promoting programs or activities within the City. Parent or guardian must sign if participant is a minor.

CASH # _____
EXPIRATION DATE: _____
CHECK/MONEY ORDER # _____
DATE: _____
BY: _____

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**For more information, call 425-430-6700 or visit [rentonwa.gov](http://rentonwa.gov).**